SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

MINUTES
MEETING OF TUESDAY, NOVEMBER 12, 2013

Time: The regular meeting was called to order at 6:30 PM by Ms. Evans. The Board entered into Executive Session at 6:33 PM and reconvened the regular meeting at 7:03 PM.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Alene Shorin, Lorraine Trachtman and Reid Goldsmith, trustees. Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary.

Absent: Arthur Venezia, Treasurer/Accountant was absent with prior notice.

Public: None

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of October 8, 2013 were unanimously approved.

Glick - Shorin Aye: Goldsmith, Trachtman, Shorin, Evans, Glick

Treasurer’s/Accountant’s Reports: Tabled

Bill Schedules: Unanimously accepted: No. 11 for $135,103.55, No. 12 for $178,582.03, No. 13 for $124,484.23 and No. 14 for $51,390.36

Trachtman - Shorin Aye: Goldsmith, Trachtman, Glick, Evans, Shorin

Correspondence: Letter from Nassau County Department of Assessment was accepted for filing.

Director’s Report: As submitted. Mrs. Liebman stated that CIS drained the chiller. Pressurized air was run through the system before it was filled with 40 gallons of glycol. A complete inventory and appraisal of the building and its contents was done by Industrial Appraisal Company. Items worth $500 or more were tagged. Mrs. Liebman reported that an autism friendly production of Cinderella was well attended. SkyRiver, a full service bibliographic tool from Innovative Interfaces, should be installed by the end of December. We will still need to subscribe to OCLC for certain cataloging needs. The Friends of the Library raised $2,008.00 at their annual book sale. In addition, Mrs. Liebman reported that on November 6, she met with Dr. Patricia Rufo, Assistant Superintendent for Business, Christine Costa, Treasurer, Phyllis Nowakowski, Deputy Treasurer and Peggy Grasso, Coordinator of Educational Services all from the Syosset Central School District. Mrs. Liebman was given the new debt service schedule. The savings to the debt service, which is in effect until the 2025/2026 budget year, is $480,505.
Assistant Director’s Report: As submitted. Ms. Caputo reported that refresher training was given to circulation staff scheduled at the information desk. The library will begin to incorporate green seal certified janitorial cleaning products. Department Heads’ reports and statistics were accepted for filing.

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business:

New Business:

1) The Board unanimously approved the NLS request for member library support for 2014. Trachtman – Shorin
   Aye: Glick, Goldsmith, Shorin, Evans, Trachtman

2) Resolved, The Board unanimously approved to commit a balance of $750,000.00 for Post Employment Benefits Obligation.
   Glick – Trachtman
   Aye: Evans, Trachtman, Shorin, Glick, Goldsmith

3) The Board unanimously approved attendance for five (5) staff members at PLA in Indianapolis, Indiana on March 11 -15, 2014.
   Glick – Goldsmith
   Aye: Shorin, Trachtman, Glick, Goldsmith, Evans

4) The Board unanimously approved reimbursement for one (1) staff member who attended the Internet Librarian Conference in Monterey, California. Glick – Goldsmith
   Aye: Trachtman, Goldsmith, Evans, Shorin, Glick

Adjournment: The meeting was adjourned at 7:15 PM.
   Glick - Trachtman Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board