The meeting was called to order at 6:30 PM by Ms. Evans, President. The Board entered into Executive Session at 6:31 PM and reconvened the regular meeting at 7:00 PM.

Attendance: Present – Jane Evans, President; Robert Glick, Vice-President; Reid Goldsmith, Lorraine Trachtman and Alene Shorin, Trustees. Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary; Arthur Venezia, Treasurer/Accountant.

Public Attendance: None

Minutes: The minutes of the regular meeting of May 14, 2013 were unanimously approved. Glick – Trachtman Aye: Shorin, Evans, Trachtman, Goldsmith, Glick

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for May 2013 were unanimously approved for filing. Glick – Trachtman Aye: Trachtman, Shorin, Glick, Evans, Goldsmith

Bill Schedules: Unanimously accepted: No. 34 for $177,463.21, No. 35 for $114,798.87, and No. 36 for $42,808.39. Glick - Shorin Aye: Goldsmith, Glick, Trachtman, Shorin, Evans

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman thanked the community for supporting the library budget. Mrs. Liebman reported that additional picture book shelving and repair to existing shelves have been completed. A letter was sent to our current HVAC maintenance company terminating our HVAC Maintenance Agreement with them effective June 30, 2013. Mrs. Liebman reported that extra work areas were created on the first floor in preparation for the effects of not having air conditioning. A mini computer area was created adjacent to the media desk with seven public computers, the scanner/fax machine and a printer. When necessary, the second and third floors close due to excessive heat and staff operates on the first floor. Librarians retrieve materials from the upper floors as needed. On May 24, 2013 Mrs. Liebman wrote a letter to the public canceling all programs until the new chiller is installed. Fortunately, all performers and lecturers were rescheduled. Mrs. Liebman reported that inspection of the chiller was conducted by LGI Forensic. Based on their analysis they determined that water within the chiller was not drained properly and froze and this caused water to leak out into the refrigeration circuits making the recommendation for replacement necessary.
Assistant Director’s Report: As submitted. Ms. Caputo reported that Adult Services staff has been creative, flexible and quick to bring their resources and services down to the Mezzanine and Main Level. Syosset/Woodbury Life Magazine, a soon-to-be launched magazine, will have an article by Jacqueline Ranaldo, Head of Readers’ Services, in the first issue. The Board accepted the Department Heads’ reports and statistics for filing.

Personnel Activity Report: The report of one (1) internal move was accepted by the Board.

Glick – Trachtman
Aye: Trachtman, Shorin, Goldsmith, Evans, Glick

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) The Board unanimously approved the attendance of three (3) staff members at the NYLA Conference at Niagara Falls, NY, on September 25 – 28, 2013.

Glick – Trachtman
Aye: Trachtman, Glick, Shorin, Goldsmith, Evans

Adjournment: The meeting was adjourned at 7:15 PM. Glick - Trachtman
Aye: Shorin, Evans, Glick, Goldsmith, Trachtman

Respectfully submitted,

Angela Khilnani
Secretary to the Board