Time: The meeting was called to order at 6:30 PM by Ms. Evans, President. The Board entered into Executive Session at 6:32 PM and reconvened the regular meeting at 7:02 PM.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Lorraine Trachtman and Alene Shorin, Trustees; Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary and Arthur Venezia, Treasurer/Accountant.

Absent: Reid Goldsmith, Trustee, was absent with prior notice.

Public Attendance: None

Minutes: The minutes of the regular meeting of February 12, 2013 were unanimously approved.

Trachtman - Glick Aye: Trachtman, Evans, Shorin, Glick

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for February 2013 were unanimously approved.

Glick – Trachtman Aye: Trachtman, Glick, Evans, Shorin

Bill Schedules: Unanimously accepted: No. 24 for $187,763.81, No. 25 for $125,653.14 and No. 26 for $67,181.35

Glick – Trachtman Aye: Trachtman, Evans, Shorin, Glick

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that she, Lisa Caputo and Pamela Martin attended an Active Shooter Workshop specifically directed at public libraries and their unique problems. Mrs. Liebman met with insurance agent Eric Keiffert to review the library insurance coverage. Preparation of a spandrel glass project manual has been completed and is being reviewed by the library attorney. The conversion of library system software from Millennium to Sierra was completed on February 27, 2013. The library mobile website will be available soon. In addition, Mrs. Liebman reported that new copiers were installed on March 1, 2013.
Assistant Director’s Report: As submitted. Ms. Caputo reported that she consulted with Stasi Bros. about lowering the book drops. Amy Badagliacca, Children’s Librarian and Sharon Long, YA Librarian used a web application called Animoto to produce videos of activities that children and teens have enjoyed at the library this winter. The Board accepted the department heads’ reports and statistics for filing.

Glick – Shorin  Aye:  Trachtman, Evans, Glick, Shorin

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) The Board unanimously approved staff attendance at LILC (Long Island Library Conference) on May 2, 2013.

Glick – Trachtman  Aye:  Evans, Glick, Trachtman, Shorin

2) The Board unanimously approved the first reading of Revised Policy For Use of Meeting Rooms.

Glick – Trachtman  Aye:  Evans, Trachtman, Glick, Shorin

The meeting was adjourned at 7:15 PM. Glick – Trachtman  Aye:  All

Respectfully submitted,

Angela Khilnani

Secretary of the Board