SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

APPROVED MINUTES
MEETING OF TUESDAY, FEBRUARY 13, 2013

Time: The meeting was called to order at 6:00 PM by Ms. Evans, President. The Board entered into Executive Session at 6:03 PM and reconvened the regular meeting at 7:00 P.M.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Lorraine Trachtman, Alene Shorin and Reid Goldsmith, trustees. Karen Liebman, Director; Lisa Caputo, Assistant Library Director; Angela Khilnani, Secretary; Arthur Venezia, Treasurer/Accountant.

Public Attendance: Henry Yen of 83 Ashford Drive, Syosset

Minutes: The minutes of the regular meeting of January 8, 2013 were unanimously approved.
Glick - Trachtman Aye: Shorin, Evans, Trachtman, Glick, Goldsmith

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for January 2013 were unanimously approved.
Glick – Shorin Aye: Evans, Trachtman, Shorin, Goldsmith, Glick

Bill Schedules: Unanimously accepted: No. 21 for $184,723.94, No. 22 for $126,232.81 and No. 23 for $94,144.35.
Glick – Trachtman Aye: Trachtman, Goldsmith, Shorin, Evans, Glick

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that she attended a briefing on active shooters. Mrs. Liebman spoke to the Syosset School District Deputy Treasurer regarding remaining funds from the building project being used to reduce the 2013–2014 bond repayment. Mrs. Liebman reported that Park East Construction has submitted a proposal for services related to the Spandrel Glass Replacement project. A window on the west side of the building is broken. In addition, Mrs. Liebman reported that the extremely cold weather this month led to our first extended use of oil heat since the installation of the interruptible energy system in 2007.
Assistant Director’s Report: As submitted. Ms. Caputo reported that Susan Santa, Health Reference Librarian, was invited to present her grant-winning project, “Consumer Health Outreach to Older Adults: Health Literacy Training” to the National Network of Libraries of Medicine, Middle Atlantic Region. In addition, Ms. Caputo reported that she sent a letter to the Friends of Syosset Library thanking them for their generous donation. The Board accepted the department heads’ reports and statistics for filing.

Trachtman – Glick
Aye: Shorin, Evans, Trachtman, Glick, Goldsmith

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Resolved, The Board of Trustees unanimously approved the Tax Cap Override. Trachtman – Glick
Aye: Glick, Goldsmith, Evans, Trachtman, Shorin

Items 2–4 on the agenda were approved as follows:
Trachtman – Glick  Aye: Evans, Goldsmith, Glick, Shorin, Trachtman


3) Resolved, The Board of Trustees unanimously approved the hiring of Park East Construction Corp.

4) Resolved, The Board of Trustees unanimously approved the rental of a Safe Deposit Box at First National Bank of Long Island.

Adjournment: The meeting was adjourned at 7:14 PM. Trachtman - Glick
Aye: All

Respectfully submitted,

Angela Khilnani
Secretary to the Board