SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

MINUTES
MEETING OF TUESDAY, SEPTEMBER 11, 2012

Time: The meeting was called to order at 6:30 PM by Ms. Evans, President. The Board entered into Executive Session at 6:33 PM and reconvened the regular meeting at 7:05 PM.

Attendance: Present - Jane Evans, President; Robert Glick, Vice President; Reid Goldsmith, Alene Shorin and Lorraine Trachtman, Trustees. Karen Liebman, Director; Lisa Caputo, Assistant Library Director; Angela Khilnani, Secretary and Arthur Venezia, Treasurer/Accountant.

Public: Eleanor Blackman of 12 Wisteria Place, Syosset
Henry Yen of 83 Ashford Drive, Syosset

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of July 14, 2012 were approved.
Glick - Trachtman Aye: Trachtman, Shorin, Evans, Glick, Goldsmith

Treasurer’s/Accountant’s Reports: The Board unanimously accepted the Treasurer’s and Accountant’s reports for July and August 2012 for filing.
Glick – Trachtman
Aye: Goldsmith, Evans, Glick, Trachtman, Shorin

Bill Schedules: Unanimously accepted: No. 4 for $127,869.43, No. 5 for $165,994.35, No. 6 for $143,513.67 and No. 7 for $67,238.70.
Glick - Trachtman Aye: Trachtman, Evans, Shorin, Glick, Goldsmith

Correspondence: A letter from Mr. Frederick Von Burg was accepted for filing.

Director’s Report: As submitted. Mrs. Liebman reported that the drywells in the parking lot were pumped and cleaned. The Library has purchased Envisionware, a time and print management system. Suffolk County public libraries went live with LILINK on August 13. New Book Alerts is an online service that showcases the newest titles purchased by Syosset Public Library. In addition, Mrs. Liebman stated that on September 6 Syosset Library hosted two National Issues Forums as part of a national study for Hofstra University’s Center for Civic Engagement.
Assistant Director’s Report: As submitted. Ms. Caputo reported that Syosset Library’s Summer Reading Clubs were a great success. The Library has purchased five Nooks and has them pre-loaded with five bestselling titles. In addition, Ms. Caputo mentioned that the first oral history interview took place in August. The Board accepted the Department Heads’ reports and statistics for filing.

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) The Board unanimously approved the 1st reading of revised policy for Use of Meeting Rooms.
Glick – Trachtman
Aye: Goldsmith, Glick, Evans, Trachtman, Shorin

2) The Board unanimously approved attendance for two (2) staff members to the NYLA Conference at Saratoga Springs, NY on November 7-9, 2012.
Glick – Trachtman
Aye: Trachtman, Glick, Shorin, Goldsmith, Evans

3) Resolved, The Board unanimously approved to enter into a Stipulation of Agreement with a patron.
Glick – Trachtman
Aye: Evans, Glick, Trachtman, Goldsmith, Shorin

Adjournment: The meeting was adjourned at 7:24 PM. Glick - Trachtman
Aye: All

Respectfully submitted,

Angela Khilnani
Secretary to the Board