SYOSSET PUBLIC LIBRARY  
BOARD OF TRUSTEES  

UNAPPROVED MINUTES  
MEETING OF TUESDAY, DECEMBER 10, 2019  

Time: The meeting was called to order at 6:31 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Alene Shorin, and Reid Goldsmith, Trustees; Christine Belling, Director; Pamela Martin, Assistant Director; Lawrence Israeloff, Treasurer/Accountant; Mr. Albert Coster of Baldessari & Coster LLP were also present.

Robert Glick, Vice President, and Chandra Ganeshkumar, Trustee, were absent with prior notice.

Public: None

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of November 12, 2019 were unanimously approved.

    Goldsmith – Shorin    Aye: Shorin, Evans, Goldsmith

The minutes of the special meeting of November 22, 2019 were unanimously approved.

    Goldsmith – Shorin    Aye: Shorin, Evans, Goldsmith

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for November 2019 were tabled.

Bill Schedules: Unanimously accepted: No. 14 for $223,954.71, No. 15 for $164,068.03 and No. 16 for $507,063.09.

    Shorin – Goldsmith    Aye: Evans, Goldsmith, Shorin

Capital Improvement: None

Correspondence: Letter from Mitch Hymowitz from the LGBT Network.

Letter from David F. Moog from the office of the Nassau County Department of Assessment.

Both letters were accepted for filing.
Director’s Report: As submitted. Ms. Belling reported that the Library of Things was launched on November 18 and it has been going very well. Several items have been checked out and many others have been reserved for future use. The library purchased heavy duty canvas tote bags for patrons to carry some of the items from this collection that may be big or awkward to handle. There will also be suggestion box near the Library of Things display case so patrons can request items they’d like to see added to this new and growing collection. Overall, patron feedback has been very positive – including a phone call the Director had with an excited patron who also mentioned that the most recent edition of the newsletter was the best one yet. Ms. Belling attended the New York Library Association Conference from November 13 – November 15 and discussed the three best programs she attended: *What You Need to Know About Employee Leaves & Absences, Increasing Cardholder Activation & Retention,* and *Creating a Culture of Yes.* Ms. Belling also reported on finding alternate locations for programs while the parking lot is under construction. She has asked the library’s program coordinators to remain flexible in terms of providing programming services to the community since the library doesn’t have an official timeline for the parking lot construction. In response, the program coordinators and community engagement staff have been busy reaching out to various community partners to gauge their interest and availability to host library sponsored programs. In addition, they will also offer smaller scale programs that will take up fewer parking spots as the library moves through the phases of construction or that can be canceled on shorter notice due to changes in the construction schedule.

Assistant Director’s Report: As submitted. Ms. Martin reported that in an effort to ensure good building hygiene during these coming winter months, all public service desks and staff desks have been provided with hand sanitizer and anti-disinfectant wipes. The library has also purchased three more Purell stands for patrons to use on each floor, bringing the total to six. Ms. Martin also followed up on the *Squares that Care Great Give Back* program she mentioned last month. Many patrons have seen and commented on all the
beautiful afghans and squares that were crocheted and knitted to donate to We Care Blankets. There were 132 squares and 9 full blankets donated. This has generated interest in having instructional classes to learn how to knit and crochet. Ms. Martin said she knows from her days in the children’s department that children 3rd grade and older can learn how to knit and crochet, so she suggested it would be great to have an intergenerational class to learn these crafts. Knitting and crocheting have also been shown in studies to be very meditative.

The Board accepted the department heads’ reports and statistics for filing.
Goldsmith – Shorin Aye: Evans, Shorin, Goldsmith

Personnel Activity Report: The report of one (1) termination was accepted by the Board of Trustees for filing.
Goldsmith – Shorin Aye: Goldsmith, Evans, Shorin

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Reimbursement for three (3) staff members who attended the NYLA Conference in Saratoga Springs, N.Y.
Shorin – Goldsmith Aye: Evans, Shorin, Goldsmith

Executive Session: The Board entered into executive session at 6:45 PM to discuss the terms of a vendor contract and reconvened the regular meeting at 7:56 PM.
Goldsmith – Shorin Aye: Evans, Shorin, Goldsmith
Adjournment: The meeting was adjourned at 7:57 PM
Shorin – Goldsmith Aye: Evans, Shorin, Goldsmith

Respectfully submitted,

Christine Belling
Library Director