SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

APPROVED MINUTES
MEETING OF TUESDAY, NOVEMBER 12, 2019

Time: The meeting was called to order at 6:33 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Alene Shorin, Chandra Ganeshkumar and Reid Goldsmith Trustees; Christine Belling, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary and Lawrence Israeloff, Treasurer/Accountant were also present.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:37 PM.

Public: None

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of October 15, 2019 were unanimously approved.

Glick - Shorin Aye: Shorin, Evans, Glick, Ganeshkumar, Goldsmith

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for October 2019 were accepted for filing.

Glick – Ganeshkumar
Aye: Shorin, Evans, Glick, Ganeshkumar, Goldsmith

Bill Schedules: Unanimously accepted: No. 11 for $213,094.30, No. 12 for $175,637.92 and No. 13 for $73,383.21.

Glick – Ganeshkumar
Aye: Evans, Goldsmith, Shorin, Ganeshkumar, Glick

Capital Improvement: The Board unanimously approved: No. 4 for $5,790.00

Glick - Shorin Aye: Goldsmith, Evans, Shorin, Glick, Ganeshkumar

Correspondence: None
Director’s Report: As submitted. Ms. Belling reported that she had a meeting with Dominic Calgi of Calgi Construction, Christopher Robinson of R&M Engineering and architect Michael Smith to review a potential change to the new parking lot. Ms. Belling stated that she is working with Christine Farrell of Spellman Gibbons Polizzi Truncale & Trentacoste, LLP on the real property tax exemption for 7 Jeffrey Court. Ms. Belling reported that she received a call from the Syosset Superintendent of Schools. The Syosset School Board is interested in installing an LED sign on the library property. The library and school district would split the cost of the sign, electrical work and installation. During the October 24, 2019 meeting with Dominic Calgi, Chris Robinson and Michael Smith, Ms. Belling discussed whether it would be feasible to install an LED sign with the upcoming changes to the parking lot. A discussion ensued with the Board of Trustees regarding the possible installation of an LED sign. Ms. Belling also reported about preparations to introduce the library’s newest collection, the Library of Things. The Library of Things is a collection of non-traditional items such as board and card games, power cables and adapters, tools and home improvement equipment, electronics, and crafting equipment that patrons can borrow. Phase one of our collection will launch with thirty-eight types of things with sixty-six individual items. A glass display case, located near the Media Desk, was purchased to highlight the new collection. Ms. Belling reported that the Sixth Annual Local Author Showcase was held on Friday, October 25. Once again, the Readers’ Services Department did an excellent job in selecting eleven authors to share information about themselves and their books. The purchase of books was made possible with the assistance of the Friends of the Syosset Public Library. It was a wonderful and well attended event. Lastly, Ms. Belling thanked the Board of Trustees for allowing the staff to host the Cardigan Camp professional development event at the library on Sunday, October 27. It was a wonderful mix of public, school, and academic librarians from all over Long Island and Manhattan. Breakfast was generously donated by Bagel Master, and Chamber of Commerce member Elizabeth Barcia of EatDrinkHomes.com and Douglas Elliman Real Estate. It was a lot of hard work, but it all came together nicely. She thanked Pam Martin, Jessikah Chautin, Sharon Long, and the custodians for all their hard work.
Assistant Director’s Report: As submitted. Ms. Martin reported that the chiller was drained and winterized on November 11, 2019 and winterization of the inground sprinkler system was completed on November 15, 2019. Ms. Martin reported that Inktober was a great success with 73 drawings posted on the bulletin board kiosk on the main level. On Friday, October 4, 2019, there was a pop up kick-off program presented by One River School, a new art school in Woodbury. On October 4, 2019, a chef from Northwell/Syosset Hospital taught patrons about healthy cooking and treated us to a tasting of Butternut Squash Soup. Sixty-three people stopped at the table that was set up in the lobby for the tasting. Ms. Martin reported that on October 18 – 20, 2019, the Friends of the Library held their book sale. It was a very successful book sale with proceeds of $4,669.00, which was $300.00 more than last year. Ms. Martin reported that on Thursday, October 24, 2019, for the first time the library held a reception to celebrate National Friends of Libraries Week. Ms. Jane Evans, Board President, attended this event. The library provided an assortment of pastries and metal engraved bookmarks as a give-away. In addition, Ms. Martin reported that the Great Give Back, which began on October 19, 2019, was very successful again this year. This program, held throughout New York State, is a way of showing how much can be accomplished by working together. The Adult, Teen and Children’s departments all had different programs. The Adult Department had a program called Squares That Care. Knitted or crocheted blankets or squares were collected and donated to We Care Blankets for children undergoing chemotherapy. The Teen Department created tie-dyed tote bags and filled them with non-perishable items to be donated to food banks throughout Long Island. The Children’s Department had three programs: Cards for Seniors, Pet Tote Bags, which will be donated to an animal shelter, and a Sock Drive that will be donated to homeless shelters on Long Island.

The Board accepted the department heads’ reports and statistics for filing.

Glick – Shorin
Aye: Evans, Shorin, Ganeshkumar, Glick, Goldsmith
Personnel Activity Report: The report of one (1) internal move was accepted by the Board of Trustees for filing.
Glick – Ganeshkumar
Aye: Goldsmith, Evans, Shorin, Ganeshkumar, Glick

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Mr. Albert Coster of Baldessari & Coster LLP presented the audit report for the fiscal year ending June 30, 2019. The Board unanimously accepted the auditor’s report as submitted for filing.
Glick – Ganeshkumar
Aye: Ganeshkumar, Glick, Evans, Shorin, Goldsmith

Executive Session: The Board entered into executive session at 7:01 PM to discuss a personnel issue and reconvened the regular meeting at 7:15 PM.

Adjournment: The meeting was adjourned at 7:16 PM
Glick – Shorin Aye: All

Respectfully submitted,

Christine Belling

Library Director