The meeting was called to order at 6:02 PM by Ms. Evans, President.

Present - Jane Evans, President; Robert Glick, Vice President; Alene Shorin and Reid Goldsmith Trustees; Christine Belling, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Benjamin Truncale, Jr., Legal Counsel; and Lawrence Israeloff, Treasurer/Accountant.

Absent: Chandra Ganeshkumar, Trustee, was absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:08 PM.

Lynne Albro of 22 Lincoln Ave., Kings Park
Mabel Hon of 1 Stuart Dr., Syosset
Iris Blumenthal of 20 Park Dr. East, Syosset
Rochelle Tolkoff of 179 The Vale, Syosset
Belinda Wiseman of 2 Jane Dr., Old Bethpage
Judy Davidson of 22 The Mews, Syosset
Phyllis Birnbaum of 28 Gary Road, Syosset
Serena Reichd of 42 Morley Circle, Melville
Harvey Wolf of 705 Carnegie Ct., Woodbury
Maureen Cohen of 406 Colonial Circle, Woodbury

The Minutes of the regular meeting of July 9, 2019 and Special Meeting of August 14, 2019 were unanimously approved.

The Board accepted the Treasurer’s and Accountant’s reports for June, July and August 2019 for filing.

The Board entered into executive session at 6:09 PM to discuss a legal issue and reconvened the regular meeting at 6:48 PM.

The Board accepted: No. 2 for $148,857.80, No. 3 for $293,720.04, No. 4 for $123,158.84, No. 5 for $247,714.31, No. 6 for $124,499.70 and No. 7 for $158,433.86.

The Board unanimously approved: No. 1 for $39,317.30, No. 2 for $3,585.00 and No. 3 for $711,545.78.
Correspondence: None

Director’s Report: As submitted. Ms. Belling reported that on Monday, August 26, 2019, the library closed on the property at 7 Jeffrey Court, Syosset. All utility and maintenance services will be continued until demolition. Ms. Belling reported on the plans for the new parking and noted the NYSED typically has a working backlog of four months. Once the library has approval from NYSED, Calgi Construction will draw up bid specifications. Ms. Belling reported that she has applied for a New York State Construction Aid Grant. The grant application was submitted to Nassau Library System. New York State has allocated two millions dollars to the Nassau Library System for this construction aid grant cycle. Ms. Belling reported that she and Angela Khilnani, Business Manager, reviewed the library’s current bank accounts and earned interest income. Currently the library has bank accounts with HSBC and The First National Bank of Long Island. After a discussion with HSBC, the bank raised the library’s checking account interest rate from 0.18% to 1.00%. Ms. Belling stated that after reviewing all the numbers, it would best to stay with HSBC for the short term while the library put some funds in a 30 day CD to maximize interest potential. Ms. Belling spoke about the new Service Animal Policy. Library staff have received questions regarding service animals in the building including inquiries about comfort and emotional support animals attending programs. The Service Animal Policy is meant to advise patrons and staff on the Americans with Disabilities Act (ADA) guidelines for working/service animals. Ms. Belling spoke about the revised Unattended Children Policy. Ms. Belling reported that in 2017, New York State Legislature created the County-Wide Shared Services Initiative (CWSSI) which requires each county in New York State, except New York City, to create a Shared Service Plan. This plan encourages cooperation between municipalities that results in local property tax savings. Nassau County Executive’s office reached out to the Nassau Library System to invite library representatives to participate in a meeting of the County’s Shared Services Panel. Their goal is to achieve tax savings for residents by initiating coordinated orders and shared services across the County’s local governments and districts. It was stated during the meeting that Nassau County’s public libraries are already among the most efficient services in the state.
Assistant Director’s Report: As submitted. Ms. Martin reported that all carpeting, floors, chairs, including the theater seats, and tiles in the restrooms were cleaned and disinfected by Stanley Steemer; The Virtual Tour photography is still in progress. Ms. Martin reported it was another very successful and enjoyable year for the Syosset Library summer reading programs with 985 adults, teens and children reading 8,847 books which was an increase from last year. All participants were delighted with the reading clubs and the great prizes that were given away. Ms. Martin reported that on July 26, 2019, Syosset Library hosted the library’s first story time at Mongo’s Coffee House in Syosset. Jessikah Chautin, Community Engagement Librarian, entertained 14 children, ages 18 months to 5 years old. Mongo’s was very happy with the turnout and ideally would like to make it a regular feature at the Syosset location. Ms. Martin reported that the first annual 2019 Nassau Library Tour took place this summer from July 1 through August 31, 2019. The final count of people visiting all the participating Nassau Libraries was 20,000. This was an awesome way for library users, residents and non-residents to learn about all the wonderful things Nassau County public libraries offer. Syosset Library had 87 visitors from other libraries, even some from other states. Ms. Martin reported that she and librarian Patrice Benneward produced a new library publication Welcome to your garden of wonders at SYOSSET PUBLIC LIBRARY. The Board accepted the Department Heads’ reports and statistics for filing.

Glick – Shorin
Aye: Evans, Goldsmith, Glick, Shorin

Personnel Activity Report: The report of one (1) new hire and one (1) resignation was accepted by the Board for filing.

Glick – Shorin  Aye: Shorin, Goldsmith, Evans, Glick

Committee Reports: None

Response from the Public: Mr. Harvey Wolf stated that he is very frustrated with the parking.
Ms. Evans, Trustee, and Ms. Belling, Library Director, addressed his concerns.
Old Business: None

New Business:

1) Resolved, The Board of Trustees unanimously approved the R&M Engineering proposal for civil engineering services.
   Glick – Shorin   Aye:  Goldsmith, Evans, Glick, Shorin

2) The Board of Trustees unanimously approved the 1st reading of the Service Animal & Pet Policy with changes.
   Glick – Shorin   Aye:  Evans, Shorin, Glick, Goldsmith

3) The Board of Trustees unanimously approved the opening of a Certificate of Deposit (CD) at HSBC Bank.
   Glick – Shorin   Aye:  Evans, Shorin, Glick, Goldsmith

4) The Board of Trustees unanimously approved the 1st reading of the revised Unattended Child Safety Policy.
   Glick – Shorin   Aye:  Glick, Goldsmith, Shorin, Evans

5) The Board of Trustees unanimously approved the attendance for four (4) staff members and one (1) trustee at the 2020 Public Library Association (PLA) Conference, February 25 – 29, 2020 in Nashville, Tennessee.
   Glick – Shorin   Aye:  Shorin, Evans, Goldsmith, Glick

Adjournment: The meeting was adjourned at 7:05 PM.  Glick - Shorin
Aye:  All

Respectfully submitted,

Angela Khilnani

Secretary to the Board