SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

APPROVED MINUTES
MEETING OF TUESDAY, FEBRUARY 12, 2019

Time: The meeting was called to order 6:32 pm by Ms. Jane Evans, President.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Chandra Ganeshkumar, Alene Shorin and Reid Goldsmith, Trustees; Christine Belling, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:36 pm.

Public Attendance: None

Minutes: The minutes of the regular meeting of January 8, 2019 were unanimously approved.

Glick - Ganeshkumar Aye: Ganeshkumar, Glick, Goldsmith, Shorin, Evans

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for January 2018 were unanimously approved.

Glick – Shorin Aye: Ganeshkumar, Goldsmith, Glick, Shorin, Evans

Bill Schedules: Unanimously accepted: No. 20 for $128,194.50, No. 21 for $221,518.57, No. 22 for $135,013.15 and No. 23 for $112,965.97.

Capital Improvement: Unanimously approved: No. 2 for $20,263.22

Glick - Shorin Aye: Goldsmith, Glick, Evans, Shorin, Ganeshkumar

Correspondence: Letter from White Oaks Rehabilitation & Nursing Center was accepted for filing.
Director’s Report:  As submitted. Ms. Belling reported that the use of the new Play and Learn Center has been amazing. Kids and parents alike love the new space. Ms. Belling is working with a sign maker to create colorful decorative decals for the walls. The grand opening of the new Play and Learn Center will be Sunday, April 7, 2019 from 12:30 pm – 1:30 pm. The event will include a craft, snacks and a performer from the National Circus Project. Former New York State Senator Carl Marcellino, who generously provided $20,000.00 in bullet aid, will be in attendance. Ms. Belling reported that she met with Dominic Calgi of Calgi Construction, Michael Smith of Smith & Pucillo Architects and Gino Tedesco of R&M Engineering to discuss exterior renovations to the building and the parking lot. Ms. Belling stated that the library attorney Ben Truncale recommends that the Board follow a tax cap override procedure as a safety net even though we do not plan to go over the tax cap. On Monday, January 28, 2019, Ms. Belling, Jessikah Chautin and Megan Kass met with Jay Mir of Code of STEM to discuss a plan to create twelve augmented reality markers in both the library and around town. Augmented reality (AR) is a type of interactive, reality based display environment that takes the capabilities of computer generated display, text and effects to enhance the user’s real world experience. The library’s application of AR would have users hover their cell phone cameras over a certain image that is placed on an object and then a video display will promote a program or service at the library. The library’s first marker will be a short promotional video for the Bricks Rock event coming up in April. Ms. Belling stated that AR will be an interesting and trendy way to promote the library.

Assistant Director’s Report:  As submitted. Ms. Martin reported that Eldor Electrical has continued with replacing and cleaning the lenses (covers) on the fixtures in the main area of the library, the mezzanine and the outside. Ms. Martin reported that the Adult Winter Reading Club has begun with 52 adults. This event runs from January 7 through March 5, 2019. Ms. Martin reported that patrons enjoyed reading the library newsletter, The Next Chapter. They find the small newsy articles enjoyable and the longer descriptions of programs and photographs interesting. Ms. Martin stated that currently the library uses Facebook, Instagram, Twitter, Blogs, Library Thing, MeetUps, Pinterest, You Tube and the Podcast as the social media marketing place for the library. It was determined that it was time to step back and see whether the library wants to consolidate various accounts to cross market programs and services, reach more people and make each platform more user friendly and consistent. Ms. Martin reported that with the addition of some new positions and some point of service changes, the job descriptions’ manual was updated. The Board accepted the department heads’ reports and statistics for filing.

Glick – Shorin  Aye:  Shorin, Ganeshkumar, Glick, Goldsmith, Evans
Personnel Activity Report: The report of one (1) resignation and three (3) new hires was accepted by the Board for filing.
Glick – Goldsmith  Aye: Evans, Shorin, Ganeshkumar, Glick, Goldsmith

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Resolved, The Board of Trustees unanimously accepted the Tax Cap Override.
Glick – Shorin  Aye: Glick, Goldsmith, Evans, Ganeshkumar, Shorin

2) The Board of Trustees unanimously approved the date for the Annual Public Budget Hearing and Know Your Candidate Night – Tuesday, May 14, 2019 at 6:30 pm in Meeting Room A.
Glick – Shorin  Aye: Goldsmith, Ganeshkumar, Glick, Evans, Shorin

3) The Board of Trustees unanimously approved two (2) staff members’ attendance at the American Library Association(ALA) Conference in Washington, DC, June 20 – June 25, 2019.
Glick – Shorin  Aye: Evans, Shorin, Goldsmith, Ganeshkumar, Glick

4) Resolved, the Board of Trustees unanimously approved the hiring of R&M Engineering.

Executive Session: The Board entered into executive session at 6:53 pm to discuss a legal issue and reconvened the regular meeting at 7:13 pm.

Adjournment: The meeting was adjourned at 7:15 pm.  Glick - Goldsmith
Aye: All

Respectfully submitted,

Angela Khilnani
Secretary to the Board