The meeting was called to order at 6:35 PM by Ms. Evans.

Present - Jane Evans, President; Robert Glick, Vice President; Alene Shorin, Chandra Ganeshkumar and Reid Goldsmith, trustees; Christine Belling, Director; Pamela Martin, Assistant Director; and Angela Khilnani, Secretary, were also present.

Lawrence Israeloff, Treasurer/Accountant, was absent with prior notice.

Patrick Crudo of 227 Miller Place, Syosset, NY

The minutes of the regular meeting of September 11, 2018 were unanimously approved.

Goldsmith - Glick
Aye: Shorin, Evans, Goldsmith, Glick, Ganeshkumar

Were tabled.

Unanimously accepted: No. 8 for $222,857.82, No. 9 for $124,226.11 and No. 10 for $134,145.92

None

Glick – Shorin Aye: Evans, Shorin, Ganeshkumar, Glick, Goldsmith

None
Director’s Report: As submitted. Ms. Belling reported that after receiving several carpet samples for the Children’s Playroom, she and Ms. Martin are in the process of making a decision. Ms. Belling reported that the safety and security of the patrons, staff and the building are always a priority, and she is in the process of pursuing the Rave Panic Button App. This App is used in the event of an emergency situation, such as an active shooter incident. Designated staff members can activate the Rave App to instantly notify 911 without having to dial the police. The Rave App is being used in all Nassau County public school districts and is being provided at no cost to public libraries by Nassau County. Ms. Belling discussed areas in and around the library that are not adequately covered by the library’s current security cameras. She met with three vendors to discuss options to improve the library’s surveillance coverage. Ms. Belling spoke about the library’s new Community Engagement Specialist, Jessikah Chautin, and all of her great ideas for new programs and outreach opportunities. Ms. Chautin has been busy networking with members of the community. She organized a partnership with the Long Island Coalition for the Homeless on behalf of the Teen Department to collect personal care items for the homeless. Ms. Belling reported that New York State has passed an updated sexual harassment law requiring all public employers to have a sexual harassment policy and provide sexual harassment training for all staff. Ms. Belling is working with library attorney Benjamin Truncale to revise the library’s current policy that will now include a procedure for staff members to follow. The deadline to provide training for current employees is October 9, 2019. In addition, Ms. Belling reported that for several years the Syosset library has participated in a coordinated purchase program with other Nassau County public libraries to offer research databases at a discounted price. This collection of databases is referred to as the Core Collection. In the past few years, as the need for strong academic research requests has declined, the Core Collection and its databases have grown outdated. Nassau Library System has revised its approach to the Core Collection and has put together a collection of databases that helps patron do things as opposed to just finding things. For examples, NuWay Legal Documents and Niche Academy have been added to the Core Collection and ERIC and ABI/INFORM Complete have been removed.
Assistant Director’s Report: As submitted. Ms. Martin reported that the boiler inspection and maintenance was done on September 17, 2018. Ms. Martin reported that on September 23, 2018 the library participated in the Syosset Street Fair. The library was well represented by welcoming staff members greeting people and offering branded giveaways. People were drawn to the library’s table throughout the day. Using the library’s new wireless hotspot, staff were able to sign up and offer patrons library cards on the spot. Children and parents were delighted when the children’s librarians did two pop-up story times. Ms. Martin reported that after spending a lot of time with Ms. Belling looking at different formats for the library’s newsletter, Ms. Martin and Ms. Belling made a decision to go with an 8 ½” x 11” booklet design with full color and saddle bound. The new design will allow for more space to include photos and small articles of upcoming and successful programs. With this new design, the newsletter will be more inviting, readable and encourage patrons to learn about all of the great resources that the library has to offer. On October 1, 2018, Ms. Martin informed the Friends of the Library that Jessikah Chautin, Head of Community Engagement, will be networking with various outside community and non-profit groups. In addition, Ms. Martin informed the Friends of the Library that they will have a page or half page in the new format of the newsletter devoted to their group. The Board accepted the department heads’ reports and statistics for filing.

Personnel Activity Report: None

Committee Reports: None

Response from the Public: Mr. Crudo asked why do the community groups meeting have to be open to the public. Ms. Belling, Library Director, Jane Evans and Robert Glick, Trustees, answered his questions.

Glick – Shorin   Aye: Ganeshkumar, Goldsmith, Evans, Glick, Shorin

Adjournment: The meeting was adjourned at 7:15 PM
Glick - Shorin
Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board