Meeting was called to order at 6:31 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Robert Glick, Vice President, Reid Goldsmith, Alene Shorin and Chandra Ganeshkumar, Trustees. Christine Belling, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary and Lawrence Israeloff, Treasurer/Accountant were all present.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:40 PM.

Public: None

A) Oath of Office: Chandra Ganeshkumar was sworn in for a five-year term.

B) Election of Officers: The Board voted to elect the following officers for the 2017-2018 term:

Jane Evans as President.
Glick - Shorin Aye: Glick, Shorin, Goldsmith, Ganeshkumar

Robert Glick as Vice President.
Evans - Shorin Aye: Ganeshkumar, Evans, Goldsmith, Shorin

C) Appointment of Treasurer/Accountant, Legal Counsel, and Secretary:

Approved for 2018 - 2019:
Mr. Lawrence Israeloff as Treasurer/Accountant.
Mr. Benjamin J. Truncale, Jr. of Spellman Gibbons Polizzi Truncale & Trentacoste, LLP as Legal Counsel.
Ms. Angela Khilnani as Board Secretary.
Glick – Shorin
Aye: Evans, Goldsmith, Ganeshkumar, Shorin, Glick

D) Close-out Fiscal Year 2017-2018: The Board approved the Accountant’s close-out report for the fiscal year ending 6/30/18.
Glick - Shorin Aye: Evans, Shorin, Glick, Goldsmith, Ganeshkumar

E) The Board approved the designation of official banks and deposit limitations as First National Bank of Long Island and HSBC Bank
Shorin – Goldsmith Aye: Shorin, Evans, Glick, Ganeshkumar, Goldsmith

F) The Board approved the Reaffirmation of the Library By-Laws and the Board’s Policy Statement.
Glick – Shorin Aye: Glick, Evans, Goldsmith, Ganeshkumar, Shorin
G) The Board approved the Library Bill of Rights and its Interpretations and the Freedom to Read Statements.
   Glick – Shorin  Aye:  Glick, Evans, Goldsmith, Ganeshkumar, Shorin

H) The Board approved the designation in the amount of $750.00 for the petty cash fund.
   Glick - Shorin  Aye:  Evans, Ganeshkumar, Goldsmith, Shorin, Glick

I) The Board approved the designation in the amount of $5,000.00 for the Administrative Discretionary Fund.
   Glick – Shorin  Aye:  Glick, Goldsmith, Evans, Shorin, Ganeshkumar

J) The Board approved the official newspapers for library notices as the Syosset Advance and the Syosset/Jericho Tribune.
   Glick – Shorin  Aye:  Glick, Evans, Goldsmith, Ganeshkumar, Shorin

K) The Board approved the designation of the Board meeting dates and times as the second Tuesday of each month at 6:30 PM with the Board’s option to change if necessary.
   Glick – Shorin  Aye:  Evans, shorin, Glick, Goldsmith, Ganeshkumar

Minutes:  The minutes of the regular meeting of June 12, 2018 were approved.
   Glick – Shorin  Aye:  Glick, Evans, Ganeshkumar. Goldsmith, Shorin

Treasurer’s Report:  The Board accepted the Treasurer’s and Accountant’s reports for June 2018 for filing.
   Glick – Shorin  Aye:  Glick, Evans, Shorin, Goldsmith, Ganeshkumar

Bill Schedules:  The Board accepted: No. 36 for $118,171.54, No. 37 for $216,321.67
   No.38 for $62,797.55 and No. 1 for $38,943.03.
   Glick – Shorin  Aye: Ganeshkumar, Shorin, Evans, Glick, Goldsmith

Correspondence:  Letter from Lawrence Israeloff was accepted for filing.
Director’s Report: As submitted. Ms. Belling reported that she has received a preliminary design schematic from Demco for the Children’s Playroom. This designed captured the look and feel that the Playroom truly needs. After feedback from Assistant Direct Pamela Martin, Head of Children’s Services Sue Ann Reale, and the Children’s librarians, Ms. Belling had a follow up phone call with Steve Sciccitano from Demco to discuss their thoughts and the changes they would like to see in the next draft of the design. Ms. Belling reported that on Saturday, June 23 and Sunday 25, 2018, the library held the two day events of Bricks Rock!-Lego Fan Event. This program was a huge success. Bricks Rock! was facilitated by I LUG NY, the New York Tri-State Area LEGO Users Group. During the two day event the library offered a viewing of amazingly creative and complex Fan LEGO Models, the Great Ball Contraption (a Rube Goldberg style exhibit), a Free Building Lego and Duplo area and hands on Stop Motion Animation session. This wonderful event was organized and run by librarians Jessikah Chautin and Sharon Long. Ms. Belling stated that she is evaluating and reviewing some of library’s existing rules and procedures to determine if they are still necessary or if they are in need of revision. For example, as the circulation of materials continues to decline (nationwide trend), it is time to relax the rules on renewing new books and increase the number of new DVDs that patrons are permitted to check-out. It will be ongoing effort to improve the service the library provides to the community. Ms. Belling reported that in June the library purchased HTC Vive VR goggles and Oculus GO VR goggles. Both sets of goggles do not require the use of a phone to view content. The HTC goggles connect to a computer to receive virtual reality (VR) content and the Oculus goggles come with 64GB of memory to store content directly on the headset. The HTC Vive goggles can be connected to a video projector and display the images that the user is seeing on the screen. Ms. Belling reported that the library is increasing the hours the security guards are present in the building. In addition, Ms. Belling discussed an issue the library is having with a patron.
Assistant Director’s Report: As submitted. Ms. Martin reported that the theater lighting project is more complicated than originally estimated. LiteTrol Service Company, theater lighting specialists, determined that the original components are no longer available, so the repair has to be a replacement of the lighting relay panels. On Tuesday, June 5, 2018, eleven local authors shared their books at the annual Local Author Showcase which was the kick-off for the Adult Summer Reading Club. The event was a perfect beginning to a “Libraries Rock!” Summer. Ms. Martin reported that the first episode of Turn the Page, the official podcast of Syosset Public Library premiered on Thursday, June 21, 2018. In the first episode, Give Us Our Gatsby, librarian Jessikah Chautin interviewed Dr. Charles Riley II, Director of Nassau Museum of Art. You can listen to or subscribe to Syosset Public Library podcast at http://turnthepage.blubrry.net and Apple Podcasts. Ms. Martin reported that the Children’s Department is now offering Make and Learn Kits for children ages 3 to 15 years. These hands-on educational and interactive kits teach kids about Science, Technology, Engineering, and Math (STEM). In addition, Ms. Martin reported that the student from the Special Education Transition Program at Syosset High School who was a volunteer during the school year will return with a job coach for the summer. The Board accepted the Department Heads’ reports and statistics for filing.

Personnel Activity Report: None

Response from the Public: None

Committee Reports: None

Old Business: None

Glick – Shorin Aye: Evans, Goldsmith, Glick, Shorin, Ganeshkumar

2) The Board unanimously approved the library closing dates for 2019.
Glick – Shorin Aye: Evans, Glick, Goldsmith, Shorin, Ganeshkumar

3) Resolved, The Board of Trustees unanimously approved the Treasurer’s/Accountant’s annual fee for 2018 – 2019.
Glick – Shorin Aye: Glick, Evans, Ganeshkumar, Shorin, Goldsmith
4) Resolved, The Board of Trustees unanimously approved the Authorization of Certain Payments Between Board Meetings.
   Glick – Shorin Aye: Evans, Goldsmith, Glick, Shorin, Ganeshkumar

5) The Board unanimously approved reimbursement for one (1) staff member who attended the ALA (American Library Association) Annual Conference in New Orleans.
   Glick – Shorin Aye: Evans, Ganeshkumar, Glick, Shorin, Goldsmith

6) The Board unanimously approved attendance for two (2) staff members to attend the NYLA (New York Library Association) 2018 Conference in Rochester, New York on November 7 – 10, 2018
   Glick – Shorin Aye: Glick, Shorin, Evans, Goldsmith. Ganeshkumar

   Glick – Shorin Aye: Glick, Ganeshkumar, Evans, Shorin, Goldsmith

8) The Board unanimously approved to award the repair of the Theater Lighting Control System Project to Locust Valley Electric
   Glick - Shorin Aye: Shorin, Evans, Glick, Goldsmith, Ganeshkumar

Executive Session: The Board entered into executive session at 6:55 PM to discuss a legal issue and reconvened the regular meeting at 7:15 PM.

Adjournment: The meeting was adjourned at 7:16 PM.
   Glick - Shorin Aye: Goldsmith, Evans, Glick, Shorin, Ganeshkumar

Respectfully submitted,

Angela Khilnani

Secretary to the Board