SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES
APPROVED MINUTES
MEETING OF TUESDAY, OCTOBER 10, 2017

Time:  The meeting was called to order at 6:33 PM by Ms. Evans

Attendance: Present - Jane Evans, President; Lorraine Trachtman and Reid Goldsmith, trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary and Lawrence Israeloff, Treasurer/Accountant were also present.

Mr. Robert Glick, Trustee arrived at 6:43 PM

Absent: Alene Shorin, Trustee absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:42 PM.

Public: None

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of September 12, 2017 were unanimously approved.

Trachtman - Goldsmith       Aye: Trachtman, Evans, Goldsmith

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for September 2017 were accepted for filing.

Trachtman – Goldsmith

Aye: Trachtman, Evans, Goldsmith

Bill Schedules: Unanimously accepted: No. 8 for $259,045.65, No. 9 for $144,717.46 and No. 10 for $85,640.25

Capital Improvement: No. 1 for 3,840.00 and No. 2 for $9,783.89

Trachtman - Goldsmith       Aye: Trachtman, Evans, Goldsmith

Correspondence: None
Director’s Report: As submitted. Mrs. Liebman reported that Syosset Library’s first popular culture convention, Sy-Con, was a tremendous success. Mrs. Liebman thanked the committee members who planned the event for over a year and the custodial staff for all their hard work. Mrs. Liebman discussed the Civil Services Rule of Three which refers to the selection of candidates on Nassau County Civil Service eligible lists. Mrs. Liebman reported that we received notification from DASNY (Dormitory Authority of the State of New York) that we have fulfilled all of the necessary criteria to receive the $50,000 grant for the first floor lighting project. Mrs. Liebman reported that there was a sharp increase in the premium for disability insurance due to claim history. Our insurance agent did a full market survey to obtain the most competitive rate and will review the account next year to see if there is a better rate. In addition, Mrs. Liebman asked the Board to vote to nominate a candidate to stand for election to the NLS Board as the Area 8 Representative.

Assistant Director’s Report: As submitted. Ms. Martin reported that the large screen and motor mechanism in the theater were replaced and two theater doors with continuous hinges and one outdoor fire door were repaired. Ms. Martin reported that Sy-Con which was held on the evening of Friday, September 15 and all day on Saturday, September 16, 2017 attracted 2,700 people. With 23 programs throughout the day on Saturday, many people who attended Sy-Con stated that they don’t usually come into the library especially the 20 to 40 year olds. In addition, Ms. Martin reported that a student in the Special Education Transition Program at Syosset High School began his volunteer internship here. The Board accepted the department heads’ reports and statistics for filing.

Personnel Activity Report: The report of one (1) retirement was accepted by the Board for filing.
Glick – Goldsmith  Aye: Trachtman, Goldsmith, Glick, Evans

Committee Reports: None

Response from the Public: None
New Business:  
1) Resolved, The Board unanimously approved to indemnify the Library Treasurer.  
   Glick – Goldsmith   Aye: Trachtman, Goldsmith, Evans, Glick  
   
   2) The Board of Trustees unanimously approved the nomination of a candidate to stand for election to the NLS Board (Nassau Library System Board) as the Area 8 Representative.

Adjournment:  
   The meeting was adjourned at 7:05 PM  
   Trachtman - Goldsmith  
   Aye: All  

Respectfully submitted,  

Angela Khilnani  

Secretary to the Board