The meeting was called to order at 6:31 PM by Ms. Evans, President.

Present – Jane Evans, President; Robert Glick, Vice-President; Alene Shorin, Reid Goldsmith and Lorraine Trachtman, Trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:40 PM.

None

The minutes of the regular meeting of May 9, 2017 were unanimously approved.

Glick – Shorin Aye: Shorin, Goldsmith, Trachtman, Glick, Evans

The Treasurer’s and Accountant’s reports for May 2017 were unanimously approved for filing.

Glick – Trachtman Aye: Trachtman, Evans, Shorin, Glick, Goldsmith

Mr. Israeloff reviewed and approved the bank reconciliation for May 2017 for all bank accounts.

Unanimously accepted: No. 33 for $197,559.21, No. 34 for $128,563.68, and No. 35 for $138,221.71.

Glick – Trachtman Aye: Glick, Trachtman, Shorin, Evans, Goldsmith

None
Director’s Report: As submitted. Mrs. Liebman thanked the community for supporting the library budget. Incumbent Library Trustee Robert Glick was re-elected for a five-year term. Mrs. Liebman reported that the Syosset School District has asked to use the library as an off campus evacuation site for South Grove Elementary School. Students would be under the supervision of school staff and the school district would decide which district school to transport them to after they arrive at the library. Mrs. Liebman contacted the library’s insurance agent who stated there is no issue with insurance as it is a school district building. Mrs. Liebman reported that the State Education Department issued the CERTIFICATE OF APPROVAL OF PLANS AND SPECIFICATION and the BUILDING PERMIT for the lighting project. The bidding package for the lighting project is being prepared by the architect. Mrs. Liebman reported that Syosset Library will be receiving $2,202 as a “Plus Use” library based on 2015 Direct Access Statistics. Mrs. Liebman reported that Dr. Chandra Ganeshkumar, a long-time Syosset resident, would like to donate a bench in honor of her late husband Dr. Ganesh P. Kumar. The bench with plaque would be the same as the one donated by the Friends of the Library. Mrs. Liebman reported that the chat widget is very successful with chats steadily increasing in frequency. In addition, Mrs. Liebman reported that a current NLS trustee representing Area 8 has decided not to stand for re-election.

Assistant Director’s Report: As submitted. Ms. Martin reported that Maxim updated the voice mail system throughout the library. Ms. Martin reported that currently the library has parents or a legal guardian sign a Publicity Release Form giving permission to use any photograph taken in the library as publicity. With the ever increasing use of social media to promote library programs, libraries are moving away from this policy. Ms. Martin polled Nassau County and New York State public libraries to find out what procedures are in place. Some libraries still have one similar to our current procedure while other libraries have a more liberal procedure. After extensive discussion the following sentence will be put on all flyers: “Photographs and videos taken during library programs may be used for library publicity.” The Board accepted the Department Heads’ reports and statistics for filing.
Personnel Activity Report: None
Committee Reports: None
Response from the Public: None

Old Business: None

New Business:
1) The Board unanimously approved the library to be designated as an off-campus evacuation site for South Grove Elementary School.
   Glick – Trachtman
   Aye: Goldsmith, Glick, Evans, Shorin, Trachtman

2) The Board unanimously approved to accept the donation of an outdoor bench.
   Glick – Trachtman
   Aye: Evans, Trachtman, Shorin, Glick, Goldsmith

3) The Board unanimously approved the Administration staff salaries.
   Glick – Trachtman
   Aye: Glick, Evans, Goldsmith, Trachtman, Shorin

Executive Session: The Board entered into executive session at 6:55 PM to discuss a personnel issue and reconvened the regular meeting at 7:14 PM

Adjournment: The meeting was adjourned at 7:15 PM
   Glick - Goldsmith
   Aye: Shorin, Goldsmith, Glick, Evans, Trachtman

Respectfully submitted,

Angela Khilnani
Secretary to the Board