Time: The regular meeting was called to order at 6:33 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Alene Shorin, Reid Goldsmith and Lorraine Trachtman trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Absent: Robert Glick, Trustee, absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:40 PM.

Public: David Trudeau of 18 Saturn Court, Syosset

“Know Your Library Board Candidate”: Mr. Robert Glick is running unopposed for a five-year term on the Board of Trustees.

Minutes: The minutes of the regular meeting of April 4, 2017 were approved.

Trachtman - Shorin  Aye: Shorin, Evans, Trachtman, Goldsmith

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for April 2017 were unanimously approved.

Trachtman – Shorin  Aye: Evans, Trachtman, Shorin, Goldsmith

Mr. Israeloff reviewed and approved the bank reconciliation for March and April 2017 for all bank accounts.

Bill Schedules: Unanimously approved: No. 29 for $125,313.39, No. 30 for $196,042.64, No. 31 for $123,335.91, No. 32 for $64,506.34 and Administrative Discretionary Fund for $300.00.

Trachtman - Shorin  Aye: Trachtman, Shorin, Goldsmith, Evans
Director’s Report: As submitted. Mrs. Liebman reported that Carson Roofing repaired the leak over the Children’s Room and guaranteed the repair for one year. Five additional security cameras and a new network video server were installed. Mrs. Liebman reported that she met with architect Michael Smith to go over details for the bid package for the Lighting Project. The installation should take about three weeks and will be done after closing in order to not disrupt library operations. The full-time custodians will rotate working the night hours on a weekly basis. Mrs. Liebman reported that she received the Construction Budget Estimate provided by Calgi Construction Management and then met with David Chen from Calgi Construction and Architect Michael Smith to review the budget estimate. Mrs. Liebman discussed Qello, a new digital service offering 1,700 concerts and music documentaries streamed on-demand to any digital device. Mrs. Liebman reported that she responded to a FOIL request from the Civil Service Employees Association. Mrs. Liebman stated that the group dental insurance option for libraries will not be available for July 2017. In addition, Mrs. Liebman reported that patrons with email notice preference totaled 16,000. These patrons will now receive email notifications one month in advance to let them know when their library cards will expire.

Assistant Director’s Report: As submitted. Ms. Martin reported that: the chiller was turned on by C.I.S.; Simplex Grinnell conducted the quarterly inspection of the fire alarm system; Cesar’s Landscaping completed the spring clean-up; Unique Backyards did the annual backflow testing and opened the sprinkler system; and Great South Bay Sign Company put up two quotes on the walls on the main level under the staircase. Ms. Martin reported that six librarians completed a six week online course given by Stony Brook University’s Center for News Literacy called “Making Sense of the News: News Literacy Lessons for Digital Citizens.” The librarians created a brochure for patrons and staff about how to consume, create, and distribute information responsibly. Ms. Martin reported that a three session introductory course to Python programming for Tweens in Grade 5 and above had a full registration with a waiting list for the first coding program held for children. Ms. Martin reported that SyCon, Syosset Library’s first popular culture convention, now has its own website: https://sycon.org/. There is a link connecting the library website to the SyCon website. In addition, Ms. Martin stated that the library now accepts credit cards as payment for library classes which will enable patrons to sign up and pay for classes at the same time online. The Board accepted the Department Heads’ reports and statistics for filing.

Trachtman – Shorin
Aye: Trachtman, Goldsmith, Shorin, Evans
Personnel Activity Report: The report of one (1) new hire and one (1) resignation was accepted by the Board for filing.
Shorin – Goldsmith   Aye: Evans, Goldsmith, Trachtman, Shorin

Committee Reports: None

Response from the Public: None

Old Business: 1) The Board unanimously approved the 2nd reading of the CODE ADAM Policy.
Shorin – Trachtman   Aye: Goldsmith, Trachtman, Shorin, Evans

New Business: 1) The Board unanimously approved reimbursement for one (1) staff member who attended the Innovative Users Group Conference in National Harbor, Maryland on April 2-5, 2017.
Trachtman – Shorin   Aye: Trachtman, Shorin, Evans, Goldsmith

2) Resolved, The Board unanimously approved an increase of funding for the First Floor Lighting Project.
Trachtman – Shorin   Aye: Evans, Trachtman, Shorin, Goldsmith

Adjournment: The meeting was adjourned at 6:53 PM.
Trachtman – Shorin   Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board