Time: The meeting was called to order at 6:32 PM by Mr. Glick, Vice-President. The Board entered into Executive Session at 6:33 PM and reconvened the regular meeting at 6:51 PM.

Attendance: Present – Robert Glick, Vice-President; Lorraine Trachtman, Reid Goldsmith and Alene Shorin, Trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary and Lawrence Israeloff, Treasurer/Accountant were all present.

Absent: Jane Evans, Trustee absent with prior notice.

Public Attendance: None

Minutes: The minutes of the regular meeting of March 21, 2017 were approved.

Trachtman – Shorin Aye: Glick, Trachtman, Goldsmith, Shorin

Treasurer’s / Accountant’s Reports: The Board accepted the Treasurer’s and Accountant’s reports for February and March 2017 for filing.

Trachtman – Shorin Aye: Glick, Trachtman, Goldsmith, Shorin

Mr. Israeloff reviewed and approved the bank reconciliation for February 2017 for all the bank accounts.

Bill Schedules: Unanimously approved: No. 27 for $193,704.79 and No. 28 for $91,203.24.

Shorin – Trachtman Aye: Goldsmith, Trachtman, Click, Shorin

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that the terrazzo flooring was replaced under warranty in November 2007. Recently there have been some hairline cracks and two badly damaged tiles which Babu Kareem was able to replace using attic stock. Mrs. Liebman reported that a chat widget has been added to the website and the Wi-Fi in the library has been upgraded to newer, more powerful access points. Mrs. Liebman discussed CODE ADAM, which is a procedure for employees to follow when someone reports a lost or missing child, and recommended a CODE ADAM Policy for the Board to consider. Mrs. Liebman reported that the New York Public Libraries Minimum Standards Committee is proposing revisions to the 11 minimum standards of service for public libraries. The library already meets many of the revised standards. In addition, Mrs. Liebman reported that the proposed new standards include a new standard for Trustee Education.
Assistant Director’s Report: As submitted. Ms. Martin reported that on March 1, 2017 two librarians went to Albany for Advocacy Day. Ms. Martin reported that The Friends of the Library will be purchasing three Long Island Children’s Museum passes for the library. Ms. Martin reported that installing an Assistive Listening System in meeting room B/C would be helpful as many discussion groups take place in these meeting rooms. Ms. Martin reported that on March 5, there was a screening of an independent film *Screenagers: Growing Up in the Digital Age.* The film explored the impact of screen time on children and offered solutions about how we can help children and adults to find a good balance. A required component of showing the film was a handout and a discussion that followed. The Board accepted the reports and statistics for filing.

Personnel Activity Report: The report of one (1) termination, one (1) new hire and one (1) internal move was accepted by the Board for filing.

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) The Board unanimously approved the 1st reading of the CODE ADAM Policy.

Adjournment: The meeting was adjourned at 7:09 PM

Respectfully submitted,

*Angela Khilnani*

Secretary of the Board