Time: The meeting was called to order at 5:35 PM by Mr. Robert Glick, Vice-President. The Board entered into Executive Session at 5:40 PM and reconvened the regular meeting at 5:55 PM.

Attendance: Present - Robert Glick, Vice-President; Lorraine Trachtman, Alene Shorin and Reid Goldsmith, Trustees. Karen Liebman, Director; Pamela Martin, Assistant Library Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Absent: Ms. Jane Evans, Trustee, was absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant departed at 5:40 PM.

Public Attendance: None

Minutes: The minutes of the regular meeting of January 10, 2017 were unanimously approved.

Trachtman - Shorin Aye: Trachtman, Glick, Goldsmith, Shorin

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for January 2017 were unanimously approved.

Trachtman – Shorin Aye: Trachtman, Goldsmith, Glick, Shorin

Mr. Israeloff reviewed and approved the bank reconciliation for the bank accounts.

Bill Schedules: Unanimously accepted: No. 20 for $113,155.08, No. 21 for $194,460.24, No. 22 for $133,749.14 and No. 23 for $71,994.75.

Trachtman - Shorin Aye: Trachtman, Goldsmith, Glick, Shorin

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that Library attorney Ben Truncale recommends that the Board follow a tax cap override procedure as a safety net even though we do not plan to go over the tax cap. Mrs. Liebman reported that Lieutenant Romance, President of the Emergency Response Consulting Group, completed a building security assessment. Mrs. Liebman presented the summary and recommendations from his report. Mrs. Liebman and Ms. Martin are working on his recommendations. Mrs. Liebman reported that there was a sewage backup into the boiler room on January 19th. The building was closed and reopened three hours later after J. J. Cody, Inc. cleared the sewer line. In addition, Mrs. Liebman reported that there was a leak in the Children’s Room roof during the nor’easter on January 23rd. The roofer feels that the roof is still in good condition although it is close to twenty years old.
Assistant Director’s Report: As submitted. Ms. Martin reported that Strauss Paper Company installed hands-free soap dispensers throughout the building. Mrs. Martin stated that we are advertising Zinio, the library’s eMagazine distribution platform, with new, large eye-catching posters, small cards in holders on tables around the building, stickers on hard copy magazines and flyers placed in the printed magazine section. Ms. Martin stated that four Chinese language magazines have been added to the 115 magazines which are available on mobile devices and at home through Zinio. Ms. Martin reported that the library celebrated the 10 year anniversary of the library renovation in various ways including a continually running slide show of concerts and programs during the last 10 years and patrons were invited to post their favorite books to the “wall” next to the circulation desk. In addition, Ms. Martin reported that Sharon Long, Pam Strudler and Meghan Fangmann led two discussion groups with librarians at the Mock Printz Award Program at the Nassau Library System. The Board accepted the department heads’ reports and statistics for filing.

Personnel Activity Report: The report of one (1) internal move was accepted by the Board for filing.

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Resolved, The Board of Trustees unanimously accepted the Tax Cap Override.

Adjournment: The meeting was adjourned at 6:15 PM. Trachtman - Shorin Aye: All

Respectfully submitted,

Angela Khilnani
Secretary to the Board