The meeting was called to order at 6:34 PM by Ms. Evans.

Present - Jane Evans, President; Alene Shorin, Lorraine Trachtman and Reid Goldsmith, trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary and Lawrence Israeloff, Treasurer/Accountant were also present.

Absent: Robert Glick, Trustee, absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant, departed at 6:38 PM.

None

The minutes of the regular meeting of September 13, 2016 were unanimously approved.

Trachtman - Shorin  Aye: Trachtman, Shorin, Evans, Goldsmith

The Treasurer’s and Accountant’s reports for September 2016 were accepted for filing.

Trachtman – Shorin  Aye: Trachtman, Evans, Goldsmith, Shorin

Unanimously accepted: No. 8 for $179,805.93, No. 9 for $134,122.98, and No. 10 for $82,120.69

Trachtman - Shorin  Aye: Trachtman, Evans, Shorin, Goldsmith

Letter from New York Library Association was tabled.
Director’s Report: As submitted. Mrs. Liebman reported that the broken flag pole lights were replaced with LED lights. Mrs. Liebman reported that some workers from the fire house construction project were parking in the library lot but the problem was solved by the Fire District. Final documents for the lighting project were submitted to the State Education Department on September 14, 2016. Our architect believes that SED will review our project around the beginning of December and the project could go out to bid as early as January. Mrs. Liebman and Ms. Kass investigated lowering printer toner expenses by having monitoring software installed on the library’s print servers to gauge real time toner usage. It was determined that the library is paying less purchasing the print toner cartridges independently. Mrs. Liebman stated that Ben Carenza of Local 237 met with the staff on Friday, October 7, 2016. The Union contract is up on June 30, 2017. In addition, Mrs. Liebman reported that two Board meetings in 2017 fall on holidays. The Board agreed to reschedule the April 2017 meeting for April 18, 2017. The December meeting will take place on December 12, 2017 as previously scheduled.

Assistant Director’s Report: As submitted. Ms. Martin reported that the library was represented by Mrs. Liebman, Ms. Martin and librarians from the Adult, Teen and Children’s Departments at the Syosset Street Fair on September 18, 2016. Ed Goldberg and Sue Ann Reale met with Cindy Linn and two other committee members from the Chinese American Association of Syosset. The committee made recommendations for Chinese language periodicals, Chinese language books, and a Lunar New Year program for children. The Children’s Department is participating in a national program called 1000 Books Before Kindergarten, which promotes reading to newborns, infants, and toddlers. In addition, Ms. Martin reported that two staff development programs were held - Staff Summer Reading Club Wrap-up Meeting and Occupational Therapy – Skills for the Job of Living. The Board accepted the department heads’ reports and statistics for filing.
Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business: The Board of Trustees unanimously approved the second reading of the Security Camera Policy.
Trachtman – Shorin Aye: Evans, Goldsmith, Trachtman, Shorin

New Business: 1) The Board unanimously approved attendance for one (1) staff member at the Innovative Load Profile Training in Emeryville, California from February 28 through March 2, 2017.
Shorin – Trachtman Aye: Trachtman, Goldsmith, Evans, Shorin

Adjournment: The meeting was adjourned at 6:50 PM
Trachtman - Shorin
Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board