The meeting was called to order at 6:30 PM by Mr. Glick, Vice-President. The Board entered into Executive Session at 6:31 PM and reconvened the regular meeting at 6:42 PM.

Present –Robert Glick, Vice-President; Alene Shorin, Reid Goldsmith and Lorraine Trachtman Trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Absent: Jane Evans, Trustee, absent with prior notice.

Lawrence Israeloff, Treasurer/Accountant departed at 6:45 PM.

None

The minutes of the regular meeting of May 10, 2016 were unanimously approved.

Aye: Shorin, Goldsmith, Trachtman, Glick

The Treasurer’s and Accountant’s reports for May 2016 were unanimously approved for filing.

Aye: Trachtman, Shorin, Glick, Goldsmith

Unanimously accepted: No. 34 for $188,162.15, No. 35 for $124,316.34, and No. 36 for $74,242.18.

Aye: Glick, Trachtman, Shorin, Goldsmith

None
Director’s Report: As submitted. Mrs. Liebman thanked the community for supporting the library budget. Incumbent Reid Goldsmith, Trustee, was re-elected for a five-year term. Mrs. Liebman reported that the New York State minimum wage will increase from $9.00 to $15.00 an hour. The increase on Long Island will start with $10.00 on December 31, 2016, and increase $1.00 each year before reaching $15.00 on the last day of 2021. Mrs. Liebman reported that rehabilitation of South Oyster Bay Road began and Nassau County Department of Public Works will be replacing the sections of heaved sidewalk west of the building. The missing baseboard end caps in the Story Room were found and reinstalled at no cost. Servicing of the existing carbon monoxide detection system should have been included in the yearly Fire Inspection Report. Simplex Grinnell performed the test and have sent an amended report. Mrs. Liebman reported that a security guard will be present at Saturday evening performances. Mrs. Liebman stated that we are required to submit a Tax Cap Compliance Form. In order to be in compliance, a resolution repealing the Tax Cap Override is required. Mrs. Liebman presented a potential layout for an entryway sign. The security camera DVR was replaced due to a hardware failure. The new unit will allow for more cameras than the present unit. In addition, Mrs. Liebman reported that a software update for Sierra took place on May 24th beginning at midnight and was completed before 8:30 AM.

Assistant Director’s Report: As submitted. Ms. Martin reported that she is working with Babu Kareem to create Custodial Department Procedures including a checklist for a staff person to use when Babu is not here. She is also working with Angela Khilnani and Clare Badke on Business Office Procedures. Ms. Martin reported that she registered Syosset Library for Project Outcome which is a national initiative funded by the Bill and Melinda Gates Foundation to standardize measures of effectiveness for library services by assessing libraries’ impact using outcomes and not output. Project Outcome will be used throughout the year for programs including Childhood Literacy, Education/Lifelong Learning and Digital Literacy. Ms. Martin reported that the bench donated by the Friends of the Library was installed in the front of the library and is already getting a lot of use. In addition, Ms. Martin stated that there was a full staff meeting on May 13th on How to Deal with Difficult Situations in the Public Library. It was presented by Renee McGrath, Manager of Youth Services at NLS and was based on the Wakanheza Project that teaches strategies that prevent or de-escalate stressful situations in public places. The Board accepted the Department Heads’ reports and statistics for filing.
Personnel Activity Report: None
Committee Reports: None
Response from the Public: None

Old Business:
1) The Board approved the 2nd reading of the revised Internet/Computer Use and Safety Policy.
   Trachtman – Shorin   Aye: Goldsmith, Glick, Shorin, Trachtman

New Business:
1) Resolved, The Board unanimously approved Administration staff salaries.
   Trachtman – Shorin   Aye: Glick, Goldsmith, Trachtman, Shorin

2) Resolved, The Board unanimously approved Non-Union salaries.
   Trachtman – Shorin   Aye: Goldsmith, Trachtman, Shorin, Glick

   Trachtman – Shorin   Aye: Shorin, Glick, Trachtman, Goldsmith

   Trachtman – Shorin   Aye: Trachtman, Goldsmith, Shorin, Glick

Adjournment: The meeting was adjourned at 6:55 PM
Trachtman - Shorin   Aye: Shorin, Goldsmith, Glick, Trachtman

Respectfully submitted,

Angela Khilnani
Secretary to the Board