Time: The regular meeting was called to order at 6:33 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Robert Glick, Vice-President; Alene Shorin, Reid Goldsmith and Lorraine Trachtman trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Lawrence Israeloff, Treasurer/Accountant departed at 6:38 PM.

Public: None

“Know Your Library Board Candidate”: Mr. Reid Goldsmith is running unopposed for a five-year term on the Board of Trustees.

Minutes: The minutes of the regular meeting of April 12, 2016 were approved.
Glick - Goldsmith Aye: Shorin, Evans, Trachtman, Goldsmith, Glick

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for March and April 2016 were unanimously approved.
Glick – Shorin Aye: Evans, Trachtman, Shorin, Glick, Goldsmith

Bill Schedules: Unanimously approved: No. 31 for $180,876.78, No. 32 for $120,866.63, and No. 33 for $73,047.96.
Glick - Trachtman Aye: Trachtman, Shorin, Goldsmith, Evans, Glick
Director’s Report: As submitted. Mrs. Liebman stated that she had sent the preliminary application for the State and Municipal Facilities Program Grant to Senator Marcellino for the installation of additional lighting (LED) on the first floor. Mrs. Liebman reported that in 2002, Nelson, Pope & Voorhis prepared an Environmental Assessment Form as an informational and analysis tool for the expansion and renovation of the existing library. The building was not expanded southward nor was the front parking lot altered due to easement restrictions required for drainage of the Long Island Expressway (LIE). In addition, the design of the building included placing utilities on the grassy area between the parking lot and the service road. Mrs. Liebman discussed Priority IA and IB items listed in the Facility Study. She recommended that we move forward with thirteen items which are mandated by law, regulation, or code, with compliance required by District or are recommended to upgrade conditions that preexisted current regulations. In addition, she recommended taking action on two Priority II items in order to significantly reduce accidental injury. Mrs. Liebman reported that First National Bank of Long Island is requiring that $250,000 of the Capital Fund be kept in a checking account to satisfy the non-interest bearing requirement for a higher interest rate.

Assistant Director’s Report: As submitted. Mrs. Martin reported that Syosset Library staff is well represented at programs outside the library and can share their ideas and expertise with other librarians. Mrs. Martin reported that she has formed a committee to plan a PopCon event at the library. She requested Board approval for opening the library on Friday evening, September 15, 2017, for the kick-off program. Sue Ann Reale is working with members of the Chinese American Association of Syosset to order books that are written in the new simplified Chinese that Chinese American children are taught. These books will be cataloged by a member of the committee who is a librarian in the Queens Library System. In addition, Mrs. Martin reported that on April 3, 2016 many staff members, along with the Indian Culture Committee, all of whom are Syosset School District residents, hosted a Celebrate India festival that highlighted the beauty, culture and heritage of India. The Board accepted the Department Heads’ reports and statistics for filing.

Trachtman – Shorin
Aye: Glick, Trachtman, Goldsmith, Shorin, Evans
Personnel Activity Report: None
Committee Reports: None
Response from the Public: None
Old Business: None

New Business:
1) The Board unanimously approved reimbursement for four staff members who attended the Public Library Association (PLA) Conference in Denver, CO.
   Goldsmith – Shorin    Aye: Glick, Trachtman, Shorin, Evans, Goldsmith

2) The Board approved the 1st reading of the revised Internet/Computer Use and Safety Policy.
   Glick – Goldsmith    Aye: Evans, Shorin, Trachtman, Glick, Goldsmith

3) Resolved, The Syosset Library Board of Trustees unanimously approved the architectural/engineering fees for the lighting project.
   Glick – Trachtman    Aye: Trachtman, Evans, Goldsmith, Shorin, Glick

Adjournment:
The meeting was adjourned at 6:55 PM. Glick–Trachtman
Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board