Time: The meeting was called to order at 6:30 PM by Ms. Jane Evans, President.

Attendance: Present – Jane Evans, President; Lorraine Trachtman, Reid Goldsmith and Alene Shorin, Trustees. Karen Liebman, Director; Pamela Martin, Assistant Director; and Angela Khilnani, Secretary.

Absent: Robert Glick, Trustee and Lawrence Israeloff, Treasurer/Accountant were absent with prior notice.

Public Attendance: Joseph Rettig of BBS Architects, Landscape Architects and Engineers, P.C. Frederick Seeba of BBS Architects, Landscape Architects and Engineers, P.C.

Minutes: The minutes of the regular meeting of March 8, 2016 were approved. Shorin – Goldsmith Aye: Evans, Trachtman, Goldsmith, Shorin

Treasurer’s / Accountant’s Reports: Were tabled.

Bill Schedules: Unanimously approved: No. 27 for $127,941.79, No. 28 for $193,720.07 No. 29 for $114,289.45 and No. 30 for $661,134.39.

Capital Improvement: No. 7 for $398.00 Shorin – Trachtman Aye: Goldsmith, Trachtman, Evans, Shorin

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman thanked the Board of Trustees for pre-approving the emergency purchase of the air conditioning system for the third floor data closet which has been installed. The servers and storage hardware are at risk if the data closet is not kept at 65 degrees at all times. Mrs. Liebman reported that the library will be receiving $8,775 as a reimbursement of costs associated with the payment of the metropolitan commuter transportation mobility tax. The amount is based on the expenditure for salaries included in the 2014 Annual Reports to the State. Mrs. Liebman reported that in 2015, Syosset Library circulated 26,385 eBooks which is among the highest four in the Nassau Digital Doorway consortium. Using February 2016 statistics, eBook circulation almost doubled while book circulation has remained flat. In addition, Mrs. Liebman reported that the issue with Optimum customers not being able to access the library catalog is occurring again. A new engineer at Cablevision has been assigned to the case who is eager to assist but insists Verizon needs to be involved in the process.
Assistant Director’s Report: As submitted. Mrs. Martin reported that Maccarone Plumbing performed a fire department connection pretest in preparation for the functionality test done by the Nassau County Fire Commission. Answer Group installed a new glass front drink machine and a new change machine in the Café Area. Simplex Grinnell tested the building fire alarms in preparation for the Annual Fire Marshall Inspection. Gordon L. Seaman installed new track lights for the Art Gallery and replaced cracked coverings on existing light fixtures. Mrs. Martin reported that a new brochure was created to inform patrons about the services and activities the library offers. The brochure will be given to patrons when they get a library card. An insert will be included in the brochure about the library’s Policy for Access to Print and Non-Print Materials and the Internet Policy for patrons with children. In addition, Mrs. Martin reported that on March 2, 2016 two librarians went to Albany for Advocacy Day. The Board accepted the reports and statistics for filing.

Shorin – Trachtman    Aye: Trachtman, Shorin, Evans, Goldsmith

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) Frederick Seeba and Joseph Rettig of BBS Architects presented the Board of Trustees the findings of the Facility Study, Schematic Lighting Redesign and Schematic Parking Study.

2) Resolved, The Board approved the purchase of a new air conditioning system for the Data Closet.
   Goldsmith – Trachtman    Aye: Trachtman, Evans, Shorin, Goldsmith

3) Resolved, The Board approved the 1st National Bank of Long Island Third Party Custody Agreement.
   Trachtman – Shorin    Aye: Shorin, Evans, Trachtman, Goldsmith

Adjournment: The meeting was adjourned at 7:55 PM
   Trachtman – Shorin    Aye: All

Respectfully submitted,

Angela Khilnani

Secretary of the Board