SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

APPROVED MINUTES
MEETING OF TUESDAY, SEPTEMBER 8, 2015

Time: The meeting was called to order at 6:30 PM by Ms. Evans, President.

Attendance: Present - Jane Evans, President; Robert Glick, Vice President; Alene Shorin and Lorraine Trachtman, Trustees; Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary; and Lawrence Israeloff, Treasurer/Accountant.

Absent: Reid Goldsmith, Trustee, absent with prior notice.

Public: None

Pledge of Allegiance:

Minutes: The minutes of the regular meeting of July 14, 2015 were approved.  
Glick - Trachtman       Aye: Trachtman, Shorin, Evans, Glick

Treasurer’s/Accountant’s Reports: The Board accepted the Treasurer’s and Accountant’s reports for July and August 2015 for filing.  
Glick – Shorin  
Aye: Evans, Glick, Trachtman, Shorin

Bill Schedules: The Board accepted: No. 3 for $175,007.30, No. 4 for $114,340.25, No. 5 for $212,874.37, No. 6 for $116,495.28 and No. 7 for $123,122.33.

Capital Improvement: No. 2 for $398.76, No. 3 for $4,093.94 and No. 4 for $3,548.04  
Glick - Shorin  
Aye: Trachtman, Evans, Shorin, Glick

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that as an employer with over 50 full time equivalent employees, the library will need to be compliant with the American Care Act reporting requirements. Mrs. Liebman presented a proposed Intermunicipal Agreement with the School District. Creation Station opened on August 11, 2015 with a soft opening to let the staff adjust to the equipment and procedures. Mrs. Liebman stated that the library has gone past the model of one teen librarian to serve the teens in the community. Teen Services will now have a department head and two librarians. Mrs. Liebman reported that the new Encore server has been installed. Web Access Management, a proxy service that allows all the different databases, ebooks and regular catalog servers to communicate with a single patron sign on, was purchased. Three battery backups were purchased to support the Encore server and our current servers. Mrs. Liebman reported that we thought the problem where some patrons could not access the library catalog had been solved when Cablevision disbanded the entire IP range that all affected patrons had, but some patrons have reported that the problem has returned. In addition, Mrs. Liebman reported that the cooling system consists of an air cooled chiller as opposed to an open cooling tower.
Assistant Director’s Report: As submitted. Ms. Caputo reported that it was another very successful and enjoyable year for the Syosset Library summer reading programs. Brooklyn Botanic Garden has been added to the library Museum Pass Program. A Nassau County Department of Health inspection determined that an oil tank leak detection sensor was not functioning. The sensor was replaced and the library passed the re-inspection. Ms. Caputo reported that the library now has 11 Roku streaming devises. In addition, Ms. Caputo reported that the library will be participating in the Syosset Street Fair on Sunday, September 20th. The Board accepted the Department Heads’ reports and statistics for filing.

Personnel Activity Report: The report of (1) one retirement, (1) one resignation and (1) internal move was accepted by the Board for filing.

Glick – Trachtman Aye: Shorin, Evans, Trachtman, Glick

Committee Reports: None

Response from the Public: None

Old Business: 1) The Board approved the 2nd reading of the revised Workers’ Compensation Policy.

Glick – Trachtman Aye: Glick, Evans, Shorin, Trachtman

New Business: 1) Resolved, The Board of Trustees approved Authorization of Certain Payments Between Board Meetings.

Glick - Trachtman Aye: Shorin, Trachtman, Evans, Glick

Executive Session: The Board entered into executive session at 6:52 PM to discuss a personnel issue and reconvened the regular meeting at 6:57 PM.

Adjournment: The meeting was adjourned at 6:59 PM. Glick - Trachtman

Aye: All

Respectfully submitted,

Angela Khilnani

Secretary to the Board