Time: The meeting was called to order at 6:30 PM by Ms. Evans, President. The Board entered into Executive Session at 6:32 PM and reconvened the regular meeting at 6:35 PM.

Attendance: Present - Jane Evans, President; Lorraine Trachtman, and Alene Shorin, Trustees; Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant

Absent: Reid Goldsmith and Robert Glick, Trustees, were absent with prior notice.

Public Attendance: Lisa Podell of 14 Spruce Park, Syosset

Minutes: The minutes of the regular meeting of February 17, 2015 were approved.  
Trachtman - Shorin Aye: Trachtman, Evans, Shorin

Treasurer’s/Accountant’s Reports: The Treasurer’s and Accountant’s reports for February 2015 were approved.  
Trachtman - Shorin Aye: Trachtman, Evans, Shorin

Bill Schedules: Unanimously accepted: No. 25 for $192,870.37 and No. 26 for $65,586.87  
Trachtman – Shorin Aye: Trachtman, Evans, Shorin

Correspondence: Note from Rosemarie Germaine was accepted for filing.  
Letter from Giovanni Graceffa, Syosset Board of Fire Commissioners, was accepted for filing.

Director’s Report: As submitted.  Mrs. Liebman recommended that the Board adopt a Meals and Refreshments Policy.  The consortium App, developed by CapiraMoble, is available for iOS devices.  The Android App is still in development.  Mrs. Liebman reported that part of the Staff Lounge cannot be turned into an office because the wall contains important mechanical access points.  Mrs. Liebman discussed converting the smallest quiet study room into an office.  She also discussed redesigning the existing quiet study rooms with more efficient furniture that would accommodate more people.  Mrs. Liebman discussed the memo from library attorney Benjamin Truncale Jr. outlining the New York State Tax Freeze.  Mrs. Liebman reported that a Newsday reporter submitted a FOIL request for snow removal contracts from 2005 to the present and snow removal invoices for 2014.  In addition, Mrs. Liebman told the Board that during construction of the Fire Department’s Sub Station 3, staff will not be able to park in their lot.
Assistant Director’s Report: As submitted. Ms. Caputo reported the library joined Instagram in July 2014. Currently there are over 740 followers and nearly 500 posts. There is an organization called e-Nabling the future at [http://enablingthefuture.org/] which was recently featured in the New York Times. They are looking for volunteers to print pieces for prosthetic hands and to assemble them. The Library is in the beginning stages of partnering with them. In addition, Ms. Caputo reported that one staff member traveled to Albany on NCLA’s annual Advocacy Day bus trip on February 25, 2015. The Board accepted the department heads’ reports and statistics for filing.

Trachtman – Shorin    Aye: Trachtman, Evans, Shorin

Personnel Activity Report: None

Committee Reports: None

Response from the Public: None

Old Business:

1) The Board approved the 2nd reading of revised Code of Ethics and Conflict of Interest Policy.
Trachtman – Shorin    Aye: Shorin, Evans, Trachtman

New Business:

1) The Board approved the 1st reading of Meals and Refreshment Policy.
Trachtman – Shorin    Aye: Evans, Trachtman, Shorin

2) The Board approved staff attendance at LILC (Long Island Library Conference) on Thursday, May 7, 2015.
Trachtman – Shorin    Aye: Evans, Trachtman, Shorin

3) The Board approved three (3) staff members to attend BookExpo America for one day.
Trachtman – Shorin    Aye: Evans, Trachtman, Shorin

4) Resolved, The Board approved the HSBC Bank Third Party Collateral Agreement.
Trachtman – Shorin    Aye: Shorin, Trachtman, Evans

The meeting was adjourned at 6:50 PM. Trachtman – Shorin
Aye: All

Respectfully submitted,

Angela Khilnani

Secretary of the Board