SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

APPROVED MINUTES
MEETING OF TUESDAY, FEBRUARY 17, 2015

Time:  The meeting was called to order at 6:32 PM by Ms. Jane Evans, President. The Board entered into Executive Session at 6:35 PM and reconvened the regular meeting at 6:50 PM.

Attendance:  Present - Jane Evans, President; Robert Glick, Vice-President; Lorraine Trachtman, and Reid Goldsmith, trustees. Karen Liebman, Director; Lisa Caputo, Assistant Library Director; Angela Khilnani, Secretary; Lawrence Israeloff, Treasurer/Accountant.

Absent:  Alene Shorin, Trustee was absent with prior notice.

Public Attendance:  None

Minutes:  The minutes of the regular meeting of January 6, 2015 were unanimously approved.

Glick–Goldsmith Aye: Evans, Trachtman, Glick, Goldsmith

Treasurer’s/Accountant’s Reports:  The Treasurer’s and Accountant’s reports for December 2014 and January 2015 were unanimously approved.

Glick–Trachtman Aye: Evans, Trachtman, Goldsmith, Glick

Bill Schedules:  Unanimously accepted: No. 21 for $170,116.12, No. 22 for $129,362.23, No. 23 for $124,216.91 and No. 24 for $139,271.53.

The Administrative Discretionary Fund Account for January 2015 in the amount of $485.00 was unanimously accepted for filing.

Trachtman–Glick Aye: Trachtman, Evans, Goldsmith, Glick

Correspondence:  None

Director’s Report:  As submitted. Mrs. Liebman reported that the video surveillance system in the Children’s Playroom has been interconnected into the network to provide remote viewing. The current Code of Ethics and Conflict of Interest Policy which was approved in 2010 is not compliant with New York’s new Non-Profit Revitalization Act. Mrs. Liebman presented a policy which is compliant with the requirements of the Act. Mrs. Liebman thanked the Friends of the Library for providing the library with three generous and thoughtful gifts. In addition, Mrs. Liebman reported that wireless and remote printing is now available from all mobile devices and computers. Print jobs can be sent from an outside location and printed and picked up at the library.
Assistant Director’s Report: As submitted. Ms. Caputo reported that the granite on the Circulation Desk has been reset. Pamela Martin, Head of Programming was awarded a grant by The New York Council for the Humanities for a series of programs called *Lincoln On The Civil War: Selected Speeches*. In addition, Ms. Caputo reported that two new databases were added: *A to Z World Travel and ABMS Directory of Board Certified Medical Specialists*. The Board accepted the department heads’ reports and statistics for filing.

Trachtman – Glick Aye: Evans, Trachtman, Glick, Goldsmith

Personnel Activity Report: The report of one (1) resignation, one (1) new hire and two (2) internal moves was accepted by the Board for filing.

Trachtman – Glick Aye: Evans, Trachtman, Goldsmith, Glick

Committee Reports: None

Response from the Public: None

Old Business: None

New Business: 1) The Board of Trustees unanimously approved to replace 29 public use computers.

Glick – Trachtman Aye: Glick, Goldsmith, Evans, Trachtman,

2) 1st reading of revised Code of Ethics and Conflict of Interest Policy.

Glick – Trachtman Aye: Goldsmith, Trachtman, Glick, Evans

3) Resolved, The Board of Trustees unanimously approved the 2015 – 2016 Proposed Library Budget. Glick – Trachtman Aye: Evans, Trachtman, Glick, Goldsmith

4) The Board unanimously approved attendance for one (1) staff member at the Innovative Users Group Conference in Minneapolis, MN on April 14 – April 16, 2015.

Glick - Trachtman Aye: Trachtman, Glick, Goldsmith, Evans

5) The Board unanimously approved attendance for two (2) staff members at the NYLA 2015 Spring Conference at Islandia Marriott, NY on March 27, 2015.

Glick – Trachtman Aye: Evans, Goldsmith, Trachtman, Glick
6) The Board unanimously approved attendance for four (4) staff members at the ALA Conference in San Francisco, CA on June 25 – June 30, 2015.
Glick – Trachtman   Aye:  Trachtman, Glick, Evans, Goldsmith

7) The Board unanimously approved attendance for three (3) staff members at the Long Island Libraries and Pop Culture Conference at St. John’s University Oakdale Campus on April 16, 2015.
Glick – Trachtman   Aye:  Evans, Goldsmith, Trachtman, Glick

Adjournment: The meeting was adjourned at 7:15 PM.  Glick - Trachtman
Aye:  All

Respectfully submitted,

Angela Khilnani
Secretary to the Board