Time: The meeting was called to order at 6:30 PM by Ms. Jane Evans, President. The Board entered into Executive Session at 6:32 PM and reconvened the regular meeting at 7:20 PM.

Attendance: Present – Jane Evans, President; Robert Glick, Vice-President; Lorraine Trachtman, Reid Goldsmith and Alene Shorin, Trustees. Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary and Benjamin Truncle Jr., Legal Council.

Absent: Lawrence Israeloff, Treasurer/Accountant was absent with prior notice.

Public Attendance: None

Minutes: The minutes of the regular meeting of December 9, 2014 were unanimously approved. Glick – Shorin Aye: Evans, Trachtman, Goldsmith, Shorin, Glick

Treasurer’s / Accountant’s Reports: The Treasurer’s and Accountant’s Reports for December 2014 were tabled.

Bill Schedules: Unanimously approved: No. 27 for $136,679.61, No. 28 for $179,701.65 and No. 29 for $79,645.00.

The Administrative Discretionary Fund Account for December 2014 in the amount of $85.00 was unanimously accepted for filing. Glick – Shorin Aye: Trachtman, Evans, Shorin, Goldsmith, Glick

Correspondence: None

Director’s Report: As submitted. Mrs. Liebman reported that as suggested by The Hartford, a video recorder and a camera were installed in the Children’s Playroom. The library has purchased a new table for TeenSpace which seats more students and can also be divided into separate work spaces to accommodate two groups. Two upholstered chairs and three stools/tables on casters have also been added. Mrs. Liebman discussed the tax cap and spoke about establishing a capital fund from the fund balance for select renovation projects. Mrs. Liebman discussed several projects that the Board might take under consideration including: creating a Maker Space; adding electrical floor outlets where possible; and creating a welcoming space at the front entrance.
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Assistant Director’s Report: As submitted. Ms. Caputo reported that Readers Services held a year end book club celebration which highlighted the books discussed in 2014. On November 17th, 2014, J S McHugh, the original contractors, sent one of their project managers to take a look at the shifting granite on the Circulation Desk. The Board accepted the reports and statistics for filing.
Glick – Trachtman
Aye: Trachtman, Goldsmith, Shorin, Evans, Glick

Personnel Activity Report: The report of three (3) new hires was accepted by the Board for filing.
Glick – Shorin   Aye: Goldsmith, Shorin, Evans, Trachtman, Glick

Committee Reports: None

Response from the Public: None

Old Business: 1) The Board unanimously approved the 2nd reading of Whistleblower Policy.
Glick – Goldsmith
Aye: Goldsmith, Shorin, Evans, Trachtman, Glick

New Business: 1) The Board of Trustees unanimously approved the date for the Annual Public Budget Hearing and Know Your Candidate Night - Tuesday, May, 12, 2015 at 6:30 PM in Meeting Room A.
Glick – Goldsmith
Aye: Shorin, Trachtman, Evans, Glick, Goldsmith

2) Resolved, The Board unanimously approved the establishment of a Capital Fund for renovation projects on the first and third floors.
Glick – Goldsmith
Aye: Evans, Trachtman, Shorin, Glick, Goldsmith

3) Resolved, The Board unanimously approved the establishment of a separate checking account in the amount of $100,000 for the newly established Capital Fund.
Glick – Shorin   Aye: Trachtman, Evans, Shorin, Glick, Goldsmith

4) Resolved, The Board unanimously approved the transfer of $100,000 from committed funds to the newly established Capital Fund.
Glick – Trachtman   Aye: Evans, Glick, Shorin, Trachtman, Goldsmith
5) Resolved, The Board unanimously agreed to pay for the defense of Mr. Truncale and his law firm in the “Action,” subject to a monetary cap of $12,500.

Adjournment: The meeting was adjourned at 7:35 PM
Glick – Trachtman  Aye: All

Respectfully submitted,

Angela Khilnani

Secretary of the Board