SYOSSET PUBLIC LIBRARY
BOARD OF TRUSTEES

MINUTES
MEETING OF TUESDAY, APRIL 8, 2014

Time: The meeting was called to order at 6:31 PM by Ms. Jane Evans, President. The Board entered into Executive Session at 6:33 PM and reconvened the regular meeting at 7:22 PM.

Attendance: Present – Jane Evans, President; Robert Glick, Vice-President; Lorraine Trachtman and Alene Shorin, Trustees. Karen Liebman, Director; Lisa Caputo, Assistant Director; Angela Khilnani, Secretary; Arthur Venezia, Treasurer/Accountant and Benjamin Truncale Jr., Legal Counsel. Arthur Venezia, Treasurer/Accountant, left at 7:15 PM. Benjamin Truncale Jr., Legal Counsel, left at 7:25 PM.

Absent: Reid Goldsmith, Trustee was absent with prior notice.

Public Attendance: Janine Walsh of 251 W. Broadway, Long Beach
Sharon Long - Staff

Minutes: The minutes of the regular meeting of March 11, 2014 were unanimously approved. Glick – Trachtman
Aye: Evans, Trachtman, Shorin, Glick

Treasurer’s / Accountant’s Reports: The Treasurer’s and Accountant’s Reports for March 2014 were tabled.

Bill Schedules: Unanimously approved: No. 27 for $149,614.64, No. 28 for $189,229.23 and No. 29 for $79,957.12.
Trachtman – Shorin Aye: Trachtman, Evans, Shorin, Glick

Correspondence: None
Director’s Report: As submitted. Mrs. Liebman reported that SimplexGrinnel tested and cleaned all smoke detectors in the building and installed carbon monoxide detectors. The backflow device on the lawn sprinkler which burst in January was repaired and a new backflow device was installed. New furniture was installed in the Circulation Office to improve workflow. Mrs. Liebman presented a resolution allowing for Authorization of Certain Payments Between Board Meeting to avoid late fees on credit card bills. Mrs. Liebman reported that the Fire Department would not approve staff parking past May as they anticipate construction will begin in June. Tutor.com connects a student to a tutor for a one-on-one session using internet chat. Mrs. Liebman reported that NLS and Tutor.com are working to correct some flaws in the authentication of patrons. In addition, Mrs. Liebman reported that she surveyed the Member Library Directors to find out which insurance carrier they use for property insurance. Eighty-seven percent of the libraries that responded use Utica. Mrs. Liebman introduced Teen Librarian Sharon Long who did a brief demonstration of the MakerBot 3D Printer.

Assistant Director’s Report: As submitted. Ms. Caputo reported that several window shades are in need of repairs and are no longer under warranty. Michael Moran of Vertical Shades assessed our current repairs and he will be maintaining the shades going forward. Two Syosset Library librarians are professional reviewers for library trade sources. Ed Goldberg reviews mysteries for Library Journal and Jessikah Chautin reviews graphic novels for an online review source called No Flying No Tights. The Board accepted the reports and statistics for filing.

Personnel Activity Report: The report of one (1) resignation was accepted by the Board for filing.

Committee Reports: None

Response from the Public: None

Old Business: None
New Business:

1) Resolved, The Board of Trustees approved Authorization of Certain Payments Between Board Meetings.
Trachtman - Glick
Aye: Shorin, Trachtman, Evans, Glick

2) The Board approved for one (1) staff member to attend the 2014 PERMA (Public Employer Risk Management Association) Annual Conference in Bolton Landing, New York on May 22 – May 23, 2014.
Glick – Trachtman   Aye: Evans, Trachtman, Shorin, Glick

3) The Board of Trustees approved reimbursement for two (2) staff members who attended the PLA Conference in Indianapolis, IN.
Glick – Trachtman   Aye: Evans, Shorin, Trachtman, Glick

4) The Board approved the Annual Report to New York State.
Glick – Trachtman   Aye: Trachtman, Evans, Shorin, Glick

Adjournment:
The meeting was adjourned at 7:40 PM
Glick – Trachtman   Aye: All

Respectfully submitted,

Angela Khilnani
Secretary of the Board