

How to Download an eBook to your eReader

1 Install Software

1. **Download the required software for your device**
(Example: Sony Readers require the 'Reader Library Software').

Why: This program will help your computer to communicate with your eReader.

How: When you plug your eReader into the computer for the first time, you should be prompted to install the program that runs it. Just follow the prompts and answer accordingly (yes, etc). You will probably have to agree to the license, terms, etc. (fine print) as well.

After you are done, you should unplug your eReader, until you are ready to transfer your eBook. (Step 4). Once you unplug your reader, continue with the next step below.

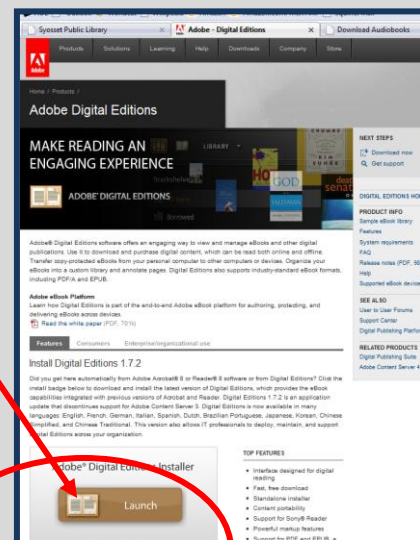
2. **Download Adobe Digital Editions**
www.adobe.com/products/digitaleditions

Why: This program makes it possible for your computer to transfer the book, and for it to be displayed on your eReader.

How: Go to www.adobe.com/products/digitaleditions, and follow the steps.

1. Scroll down to Adobe Digital Editions Installer, and click **“Launch.”**
2. Follow the steps on each of the succeeding windows, answering **“affirmatively”** (yes, continue, install, etc).

(Continued on next page).



Adobe Digital Editions Installation instructions, continued

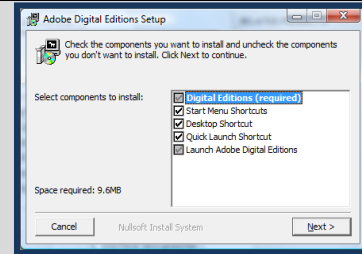
Click "install"



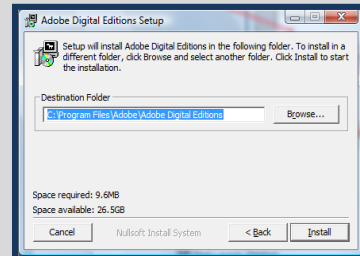
Click "yes"



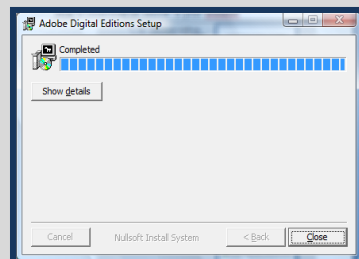
Click "next"



Click "install"



Click "close"



How to checkout a book from Nassau Digital Doorway



Getting around the Nassau Digital Doorway website

There is a lot of information on the Nassau Digital Doorway homepage. Here is a look at the three actions you are most likely to be taking, and where to find those functions.

- Help
- Finding an ebook
- Accessing your account

6. HELP

The Help related areas of the screen are highlighted in the screen shot below, so you can easily find them on the site.


Quick Start Guide	
Digital Help – FAQ	
Check out Assistance	
Compatible Mobile Devices	
My Help! (Beta)	
Support	
Guided Tour	

- **Quick Start Guide:** A good, but very lean, how-to guide all on one page.
- **Digital Help – FAQ:** Detailed information and help for software issues.
- **Check out Assistance:** Borrowing help and frequently asked questions.
- **Compatible Mobile Devices:** Readers, phones etc that work with *Overdrive*.
- **My Help! (Beta):** Easy interactive guide to getting started with downloadables.
- **Support:** Sends an email to a Syosset librarian for assistance.
- **Guided Tour:** Several tutorials to help you get started, find books and download.

Searching the Nassau Digital Doorway Website

7. Finding an ebook

You may locate a book in the Nassau Digital Doorway collection by either “browsing” or “searching”. Browsing is just looking through lists of books. Searching means you tell the site what book you are looking for, by title author or subject. These areas of the screen are highlighted in the screenshot below, so you can easily find them on the site. Some additional information follows on the next page.

<p>Home Advanced Search Search box</p>	 <p>The screenshot shows the Nassau Digital Doorway website interface. At the top, there are navigation links: Home, Advanced Search, My Cart, My Account, and Help. A search box is located below these links, with a dropdown menu set to 'all' and a button labeled 'Only show available copies'. On the left side, there is a vertical menu with categories: Digital Collections, Audiobook Fiction, Audiobook NonFiction, eBook Fiction, and eBook Nonfiction. Below this menu are links for 'Accessible eBooks for the print-impaired' and 'Additional eBooks, Always Available'. The main content area features a 'Recently Returned' section with book covers and descriptions, and a 'New eBooks' section below it. Red arrows from the left table point to the 'Advanced Search' link, the search box, the 'Digital Collections' menu, the 'Accessible eBooks for the print-impaired' link, the 'Recently Returned' section, and the 'Additional eBooks' link.</p>
<p>Digital Collections Audiobook Fiction Audiobook NonFiction eBook Fiction eBook Nonfiction</p>	
<p>Accessible eBooks for the print-impaired</p>	
<p>Recently Returned New eBooks</p>	
<p>Additional eBooks</p>	<p>Note: There are more categories you can browse if you scroll further down the screen.</p>

Browsing:

This is a good way to go, when you don't have a certain book in mind.

Click on a section below, and just start looking through the titles listed there. You have the option to search by fiction or nonfiction, new titles, genres and subjects, and more. Be sure to scroll down the screen, or expand the buttons on the left to explore all the options. Once you see a title you want, click it. Then you can see more information, and see if the book is available to check out.

Note the section at bottom left, "Additional eBooks Always Available". This will direct you to books in the Public Domain. These books are not protected under copyright, and can be downloaded at any time. The majority is classics, but there are other titles as well.

Accessible eBooks for the print-impaired takes you to a different service called LEAP (Library eBook Accessibility Program) through Bookshare. Click there and sign in to read more about this option.

The screenshot displays a library website interface with a navigation menu on the left and two main content sections. The navigation menu includes options like "Digital Collections", "Audiobook Fiction", "eBook Fiction", and "Accessible eBooks for the print-impaired - Click here.". The "Recently Returned" section features two book cards: "Abandoned" by Cody McFadyen and "Before I Fall" by Lauren Oliver. The "New eBooks" section features two book cards: "Boys Rock!" by Phyllis Reynolds Naylor and "Girls Rule!" by Phyllis Reynolds Naylor. A bottom-left box highlights "Additional eBooks. Always Available." with images of classic books.

Participating Libraries

1 2 3 4 5

Digital Collections

Audiobook Fiction

Audiobook Nonfiction

eBook Fiction

eBook Nonfiction

Digital Software

Support

Accessible eBooks for the print-impaired - Click here.

download digital media
GUIDED TOUR

Now Playing
OverDrive MP3 Audiobooks!

Additional eBooks. Always Available.

Recently Returned

Abandoned
Cody McFadyen

For FBI Special Agent Smoky Barrett, the wedding of one of their own was cause for celebration. Until a woman staggered down the aisle, incoherent, emaciated, head shaved, and wearing only a white...[more](#)

Before I Fall
Lauren Oliver

What if you had only one day to live? What would you do? Who would you kiss? And how far would you go to save your own life?

Samantha Kingston has it all: the world's most crush-worthy boyfriend,...[more](#)

[Complete list of Recently Returned titles...](#)

New eBooks

Boys Rock!
Phyllis Reynolds Naylor

Wally Hatford dreams of long lazy days far away from school and Caroline Malloy. But Wally, the best speller among the Hatford brothers, gets roped into helping them with a summer newspaper project...[more](#)

Girls Rule!
Phyllis Reynolds Naylor

SUMMER IS AROUND the corner, and the rivalry between the Malloys and the Hatfords is heating up! The kids have two weeks to earn money for a fundraising contest sponsored by the local hospital. Those...[more](#)

[Complete list of New eBooks titles...](#)

Searching:

When you want a specific book, this should be the best way to go.

The search box is located near the top of the screen. You can search by

- Title
- Author/narrator
- ISBN
- Keyword – can be used for subject, theme, character, etc

Just enter the desired information in the search box, select author, title, etc. (The default is Keyword), and click go (or hit enter). You can also choose to click the “show only available copies” button, if you want. (This works best if you have a broad search).

Advanced search let's you search very specifically, combining search terms such as author and keyword, if you have a difficult search. But in addition to searching by the four factors above, you can also search by some additional factors: Format, Publisher, Subject, Awards, Date added to site. The results list can be arranged by number of results per page, and in order by author/narrator, title, date of release, popularity, and date added to site.

Once you have located a book that interests you, click on the title to see more information about the book and check its availability.



Selecting a book to download

When choosing a book to download, you may see a brief record, in a list of book, or you may see the complete record. (Both are shown here). Check the following:

Is this the book you want? Check the title, author, description, cover image, etc. If you are still not sure, you can click the title to find out more about the book.

Is the format compatible with your device? Some eReaders read PDF eBooks; others read EPUB eBooks. Check the gray box directly below the description for more information.

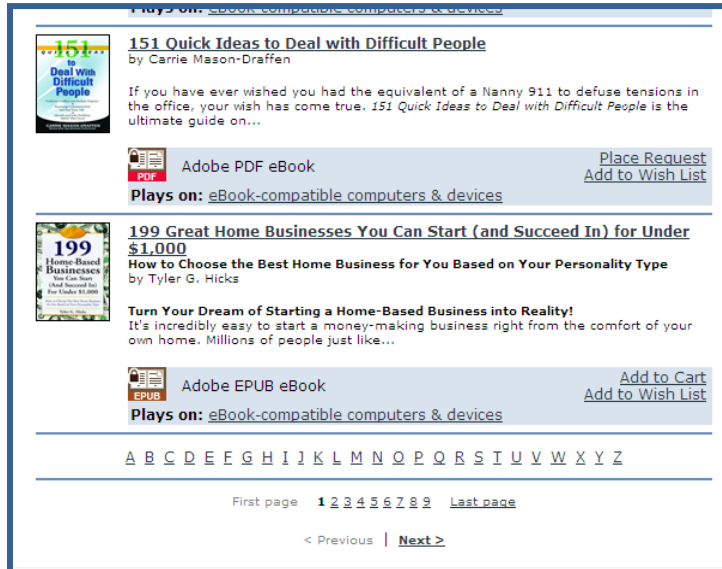
Is the book available to check out? Look to the right. Does it say “Add to Cart” or “Place Request”? If it says “Add to Cart”, you can proceed to check it out. If it says “Place Request” this will put a reserve on the book for you. “Add to Wish List” is another option, to save the book to remember later.

There is much other useful information about the book. Take a look at the full record.

If you are ready to check out the book, click “Add to Cart”.

If you want the book and it is not available, click “Place Request”.

Brief Record



151 Quick Ideas to Deal with Difficult People
by Carrie Mason-Draffen

If you have ever wished you had the equivalent of a Nanny 911 to defuse tensions in the office, your wish has come true. *151 Quick Ideas to Deal with Difficult People* is the ultimate guide on...

Adobe PDF eBook [Place Request](#)
[Add to Wish List](#)

Plays on: [eBook-compatible computers & devices](#)

199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000
How to Choose the Best Home Business for You Based on Your Personality Type
by Tyler G. Hicks

Turn Your Dream of Starting a Home-Based Business into Reality!
It's incredibly easy to start a money-making business right from the comfort of your own home. Millions of people just like...

Adobe EPUB eBook [Add to Cart](#)
[Add to Wish List](#)

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A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

First page [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Last page](#)

< Previous | [Next >](#)

Full Record



Content Details
Home / Advanced Search / Content Details

199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000
How to Choose the Best Home Business for You Based on Your Personality Type
by Tyler G. Hicks

Publisher: Crown Publishing Group
Imprint: Crown Business
Subject(s): [Business](#)
[Nonfiction](#)
Language(s): English

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Format Information

Adobe EPUB eBook [Add to Cart](#)
[Add to Wish List](#)

Plays on: [eBook-compatible computers & devices](#)

Available copies: 1
Library copies: 3
Lending period: 14 days
File size: 6992 KB
Software version: Adobe Digital Editions
ISBN: 9780307576217
Release date: Apr 21, 2010

Description

Turn Your Dream of Starting a Home-Based Business into Reality!
It's incredibly easy to start a money-making business right from the comfort of your own home. Millions of people just like you are enjoying the freedom--and extra income--of working for themselves. You can too. In *199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000*, home-based business guru Tyler Hicks shows you how to achieve your work-at-home dream. Inside you'll learn the secrets to:

Checking out the book

Once you put the book in your cart, you will get a message like the one shown at right. The book will remain in the cart only for 30 minutes if you do not continue to the next step.

You can continue to browse, or proceed to Checkout. At this step, you can also remove the book from your cart.

My Cart
Home / My Cart

Please note: Titles added to your cart will remain there for 30 minutes before they are returned to the library's collection. Please be sure to complete your checkout within this timeframe to avoid losing access to your desired title(s).

199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000
How to Choose the Best Home Business for You Based on Your Personality Type
Lending period: 14 days

Adobe EPUB eBook **Plays on:** eBook-compatible computers & devices [remove](#)

[Continue Browsing](#) [Proceed to Checkout](#)

The next screen begins the login process. You will be asked to select your library from the pull down list.

Once you choose Syosset, you will then see the boxes to enter your Library card number and PIN (the same as you use on your library card).

Enter these and click "Sign In".

Sign In
Home / Sign In

Syosset Public Library
(If this is not your library, please [go back](#) and select again)

Library card number
21703000000000

PIN
••••

[Sign In](#)

Confirm check Out. See the notes below. It will tell you that you may only check out 5 titles at once and how many titles you have remaining.

Confirm check out.

Check Out
Home / Check Out

Please review and confirm the selection(s) in your cart before proceeding with checkout. Note that in order to use digital media, you must download and install the appropriate digital software before downloading the title to your machine.

199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000
How to Choose the Best Home Business for You Based on Your Personality Type
Lending period: 14 days

Adobe EPUB eBook **Plays on:** eBook-compatible computers & devices [remove](#)

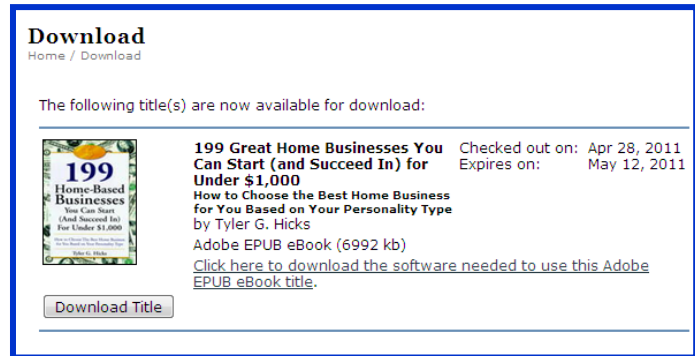
Important notes:

- You may check out a maximum of 5 titles at one time
- You currently have 0 title(s) checked out
- You will have 4 title(s) remaining after checking out the selected title(s)

[Confirm check out](#)


Downloading the eBook

Now that the book is checked out, you can begin to download it to your computer. (Transferring it to the eReader is a later step). **STOP! Have you downloaded the software Adobe Editions and the Overdrive Media Console software?** You must do that before you can continue to download the book. Otherwise, download the software to your computer first.

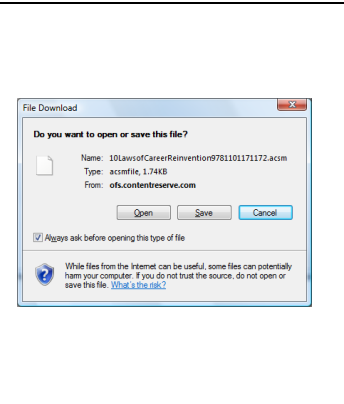


Download
Home / Download

The following title(s) are now available for download:

 **199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000** Checked out on: Apr 28, 2011
Expires on: May 12, 2011
How to Choose the Best Home Business for You Based on Your Personality Type by Tyler G. Hicks
Adobe EPUB eBook (6992 kb)
[Click here to download the software needed to use this Adobe EPUB eBook title.](#)

When the computer asks you at the next box whether you wish to open or save, click “save”. Save the file to the desktop, or someplace else you can locate it easily.



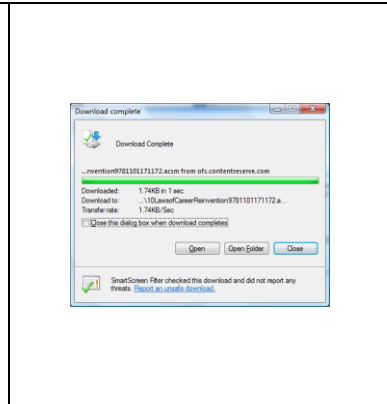
File Download

Do you want to open or save this file?

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Type: acsmfile, 1.74KB
From: ofs.contentserve.com

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While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)



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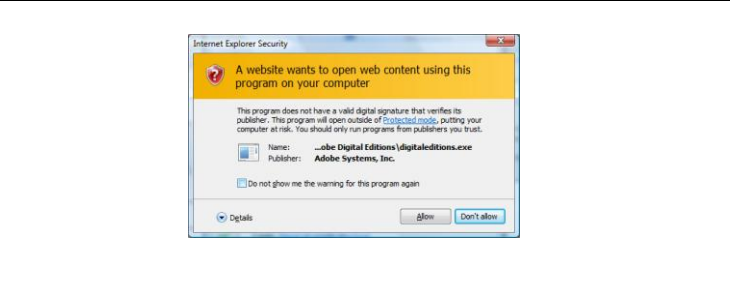
Downloaded: 1.74KB in 1 sec
Download to: \\10LawsOfCareerReinvention9781101171172.a...
Transfer rate: 1.74KB/Sec

Open this dialog box when download completes

SmartScreen Filter checked this download and did not report any threats. [Report an unsafe download.](#)

Once the file is downloaded, it will say “Download Complete”. The next option includes “Open”, “Open Folder”, and “Close”. Click “open”.

When you see the next message, click Allow.



Internet Explorer Security

A website wants to open web content using this program on your computer

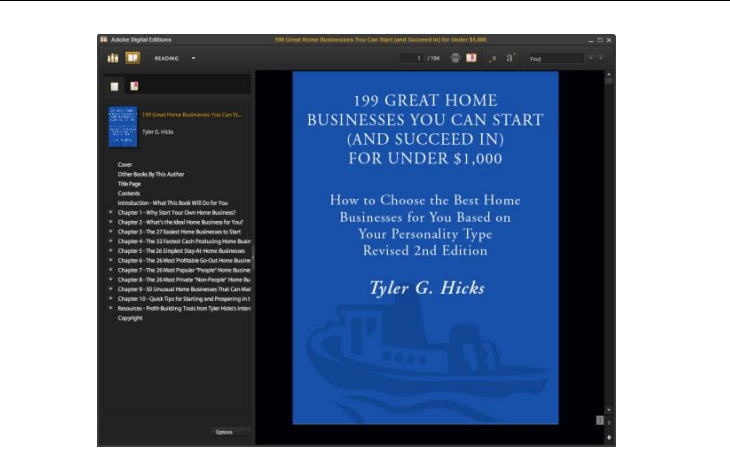
This program does not have a valid digital signature that verifies its publisher. This program will open outside of [Expected mode](#), putting your computer at risk. You should only run programs from publishers you trust.

Name: ...obe Digital Editions\digitalEditions.exe
Publisher: Adobe Systems, Inc.

Do not show me the warning for this program again

[Details](#)

This will complete the download of the eBook and it will open in the Adobe Digital Editions program.



Adobe Digital Editions

199 Great Home Businesses You Can Start (and Succeed In) for Under \$1,000

199 GREAT HOME BUSINESSES YOU CAN START (AND SUCCEED IN) FOR UNDER \$1,000

How to Choose the Best Home Businesses for You Based on Your Personality Type Revised 2nd Edition

Tyler G. Hicks

Getting around the Nassau Digital Doorway website

3. Accessing your account

When you are downloading eBooks from Nassau Digital Doorway, you can only see your checked out items on the Nassau Digital Doorway site. Here's what you need to know to manage your account. Remember, there's a **Help** section called "Check Out Assistance" at the top right corner of the screen.



Click "My Account" to get started.

Log in by selecting your library from the list, and then, enter your library number and PIN.

Select one of the following:

- **My Cart**
- **My Checked Out Items**
- **My Requests**
- **My Wish List**

My Cart - Displays the title(s) that are in your cart awaiting checkout. If you have already checked out your eBook, your cart will be empty.

My Requests - Displays the title(s) for which you are currently waiting

My Wish List - Displays the title(s) on your wish list

My Checked Out Items

Displays download links for title(s) currently checked out. The download links will remain there until the book expires. The checked out and expiration date are shown.

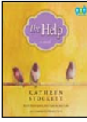

A screenshot of the "My Checked Out Items" page. The page title is "My Checked Out Items" with the breadcrumb "Home / My Account / My Checked Out Items". There are two items listed:
1. **The 10 Laws of Career Reinvention: Essential Survival Skills for Any Economy** by Pamela Mitchell. It is an Adobe EPUB eBook (774 kb). Checked out on: Apr 28, 2011. Expires on: May 12, 2011. A link is provided to download the software needed to use this Adobe EPUB eBook title.
2. **199 Home-Based Businesses You Can Start (and Succeed In) for Under \$1,000: How to Choose the Best Home Business for You Based on Your Personality Type** by Tyler G. Hicks. It is an Adobe EPUB eBook (6992 kb). Checked out on: Apr 28, 2011. Expires on: May 12, 2011. A link is provided to download the software needed to use this Adobe EPUB eBook title.
Each item has a "Download Title" button below it.

My Wish List

Your wish list will keep track of books you save, until you delete them. You can Place Request, or access the complete book record from this screen.

Wish List

Home / Wish List

	The Help by Kathryn Stockett	OverDrive WMA Audiobook Date added: Aug 07, 2009	Place Request Remove
	Something Borrowed by Emily Giffin	OverDrive WMA Audiobook Date added: Apr 28, 2011	Place Request Remove

[Continue Browsing](#)

My Requests

Displays the title(s) for which you are currently waiting. You can remove a book from My Requests if you wish.

Note to Ralph! Check when they have to enter their email address to their account, and update the script!

More about requests:

The first time you place a hold, you will have to enter an email address.

When the title is available, you will receive an email with instructions on checking the item out. The item will be held for 3 days after the date of the email notice.

My Requests

Home / My Account / My Requests

Below is a list of titles you have placed on hold. If a title has become available for checkout, an 'Add to Cart' link is displayed; you can click this link to begin the checkout process.

Please note: **Once you add a title to your cart, it will only remain there for 30 minutes.** Once 30 minutes have elapsed, the title will be returned to the library's collection. Please be sure to complete your checkout within this timeframe to avoid losing access to your desired title(s). Also, before adding title(s) to your cart, make sure that you have not already reached the 5 title checkout limit.

- You may check out a maximum of 5 titles at one time
- You currently have 2 title(s) checked out

If you want to cancel a hold, click the 'Remove' link.

	The Help by Kathryn Stockett	Email notification will be sent to: mleavell@syossetlibrary.org You are patron 1 out of 1 on the waiting list.	OverDrive WMA Audiobook	Remove Edit
	Water for Elephants by Sara Gruen	Email notification will be sent to: mleavell@syossetlibrary.org You are patron 22 out of 22 on the waiting list.	OverDrive WMA Audiobook	Remove Edit

How to Download an eBook to your eReader

4 **Transfer to your ebook reader**

1. When you download your title, **Adobe Digital Editions** opens automatically.
2. **Connect the eBook reader to your computer**, and follow the prompts to authorize your device. Use the same Adobe ID as entered in Step 2. When complete, a link for your reader should display under 'Bookshelves'.
3. **Drag and drop** the Adobe eBook to your eBook reader (under 'Bookshelves').
4. When the transfer is complete, **disconnect the eBook reader and enjoy**.